

RAJYA SABHA SECRETARIAT
(RECRUITMENT CELL)

INDICATIVE SYLLABUS OF EXAMINATION FOR THE POST OF EDITOR
(DIRECT RECRUITMENT)

PRELIMINARY EXAMINATION

Part A & B - General English & General Hindi

The questions will be designed to test the candidates' understanding of English and Hindi languages and their literature, grammar, correct usage of words, phrases and idioms, and the ability to write English and Hindi languages correctly, precisely and effectively. The level of the paper will be commensurate with the educational qualification prescribed for the post.

Part C - General Intelligence

Questions shall be both of verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series, coding & decoding, etc.

Part D - General Awareness

Questions shall aim at testing the candidates' awareness of current events and environment around them, besides testing the knowledge of Indian Polity, Indian Constitution, Everyday Science, Scientific Research, Sports, Indian Culture, Indian History, Indian Geography, Economics, General issues on Environmental ecology, Bio-diversity and Climate Change, etc.

WRITTEN EXAMINATION

Paper I - Translation

This part will contain passages for translation- one passage for translation from Hindi to English and one passage for translation from English to Hindi. The other questions in the paper shall test the candidates' translation skills, including their familiarity with Parliamentary expressions, language used in Parliamentary debates and discussions, and their knowledge of the general phrases/terminologies, etc.

Paper II - Writing Ability

In this part the candidates will be required to write Essay/Paragraph in Hindi and English. This is intended to test the candidates' ability to express themselves on a given topic, in the two languages (English & Hindi), correctly, precisely, effectively and in an orderly fashion.

The candidates will also be required to write Précis in Hindi and English. This is intended to test their ability to comprehend and write the gist of the given paragraphs in the two languages (English & Hindi), within limited words.

Paper III - Official Language

In this paper the candidates would be asked questions on various legal and policy matters related to the Official Language. An indicative list of topics from which the questions may be asked in this paper is as under:

- (i) Constitutional provisions relating to Official Language;
- (ii) Official Languages Act, 1963;
- (iii) Official Language Rules, 1976 (as amended from time to time);
- (iv) Implementation of Official Language Policy in Government, Parliament and other Government bodies;
- (v) Committees relating to Official Language;
- (vi) Use of Computers, ITES, eTools etc. in Hindi.

* * * * *