

RAJYA SABHA SECRETARIAT
(RECRUITMENT CELL)

SCHEME OF EXAMINATION FOR DEPARTMENTAL EXAMINATION FOR THE POST OF LEGISLATIVE/ COMMITTEE/ PROTOCOL/ EXECUTIVE OFFICER

The Scheme of Examination for Departmental Competitive Examination for promotion to the post of Legislative/ Committee/ Protocol/ Executive Officer in the Rajya Sabha Secretariat shall consist of the following stages:

Stage 1. Written Examination

Stage 2. Interview

Besides, candidates would also be assessed on the basis of their performance appraisal as per their respective APAR gradings.

STAGE 1.

WRITTEN EXAMINATION

Paper No.	Type of Paper	Subject	Max. Marks	No. of Questions	Duration
I.	Descriptive	The Constitution of India	300	-	3 Hours
II.	Descriptive	Writing Ability and Communication Skills	200	-	3 Hours
III.	Objective	Part A: General Studies	75	75	2 Hours
		Part B: Functioning of the Rajya Sabha and its Secretariat	75	75	
Total Marks			650		

Note:

- (i) In Objective Type paper, i.e., in Paper III of the Written Examination, there shall be a **NEGATIVE MARKING** for every wrong answer. A total of 1/4th of the marks assigned to a question, i.e. 0.25, will be deducted for every wrong answer.
- (ii) The category-wise Minimum Qualifying Percentage of marks in each paper of Written Examination i.e. **PAPER I, II & III** shall be as follows:-

SC/ST	OTHERS
30%	40%

- (iii) Only those candidates who qualify the Written Examination would be called for the Interview.

STAGE 2.

INTERVIEW (50 MARKS)

The interview shall be structured to evaluate the interests, knowledge, traits, aptitude, skills etc. of the candidates with a view to assess their overall personality and to judge their suitability for the post. There shall be no Minimum Qualifying marks in the Interview.

EVALUATION OF SERVICE RECORDS (50 MARKS)

The evaluation of service records of such candidates, who qualify the Written Examination by securing the Minimum Qualifying Percentage of marks, shall be done based on the APARs of the last three years in the manner prescribed by this Cell.

MERIT LIST

Merit List shall be prepared based on the overall marks obtained by the candidates in the Written Examination (650 Marks), the Interview (50 Marks) and the Evaluation of Service Records (50 Marks). Candidates eliminated at any stage of the examination process shall not be included in the final Merit List.
