

RAJYA SABHA SECRETARIAT

**PARLIAMENT HOUSE ANNEXE
NEW DELHI**

Dated the 29th April, 2020

RECRUITMENT AND CONDITIONS OF SERVICE ORDER **(No. 3/2020)**

Subject: Amendment to the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2017.

In exercise of the powers conferred by sub-rule (2) of Rule 4 and Rule 5 of the Rajya Sabha Secretariat (Recruitment and Conditions of Service) Rules, 1957, the Chairman, Rajya Sabha, hereby, makes the following Order further amending the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2017 with effect from 23rd March, 2020, namely :-

1. Short Title

This Order may be called the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Amendment Order, 2020.

2. Amendment of the Schedule

The Schedule to the Rajya Sabha Secretariat (Methods of Recruitment and Qualifications for Appointment) Order, 2017 is amended as follows :-

- (i) under the sub-heading '(Drivers)' of the Heading **DRIVERS AND DESPATCH RIDERS SERVICE (D&D)** for the existing entries at Sl. No. 4, the following shall be substituted: -

Sl. No.	Name of Post	No. of Posts	Scale of Pay	<u>Proportion of vacancies to be filled by</u>			Methods of Recruitment & Qualifications for Appointment	Remarks
				Promotion	Deputation or transfer	Direct recruitment		
	(1)	(2)	(3)	(4)			(5)	(6)
4.	Staff Car Driver (Ordinary Grade)	14	Level 4	100% Provided that if sufficient number of persons are	-	-	<u>For promotion –</u> By departmental competitive examination from amongst regular employees of the Secretariat and Sessional Messengers (Temporary Status) possessing:-	

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			not available or not found suitable, unfilled vacancies shall be filled up by direct recruitment				<p>(a) Matriculation (10th Pass) or equivalent qualification;</p> <p>(b) Valid driving licence for motor cars;</p> <p>(c) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicle); and</p> <p>(d) Experience of driving a motor car for at least 3 years.</p> <p><u>For direct recruitment –</u></p> <p>By selection through open competitive examination from amongst the candidates possessing :-</p> <p>(a) Matriculation (10th Pass) or equivalent qualification;</p> <p>(b) Valid driving licence for motor cars;</p> <p>(c) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicle); and</p> <p>(d) Experience of driving a motor car for at least 3 years.</p>	
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(DESH DEEPAK VERMA)
SECRETARY-GENERAL

No. RS.1/1/19-Perl

Dated the 29th April, 2020

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1. Office of the Hon'ble Chairman, Rajya Sabha
2. Office of the Secretary-General

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3. Office of Secretary
4. Office of JS&FA
5. Director (P)
6. Gradation List File
7. Recruitment Cell
8. All Officers/ Sections/PSs/PAs etc & Pay & Accounts Office, Rajya Sabha

(P. P. K. RAMACHARYULU)
SECRETARY