



PARLIAMENT OF INDIA

Rajya Sabha and its Secretariat A Performance Profile

2015



PUBLISHED BY SECRETARY-GENERAL, RAJYA SABHA AND PRINTED BY THE
GENERAL MANAGER, GOVERNMENT OF INDIA PRESS, MINTO ROAD, NEW DELHI

RAJYA SABHA SECRETARIAT
NEW DELHI
DECEMBER 2016

Hindi version of the Publication is also available



PARLIAMENT OF INDIA

Rajya Sabha and its Secretariat: A Performance Profile—2015



RAJYA SABHA SECRETARIAT
NEW DELHI
DECEMBER 2016

F.No. RS.2/1/2016-PWW

© 2016 Rajya Sabha Secretariat

Rajya Sabha Website:

<http://parliamentofindia.nic.in>

<http://rajyasabha.nic.in>

E-mail : rsrlib@sansad.nic.in

Price: ₹ 130/-

P R E F A C E

This publication provides information about the work transacted by the Rajya Sabha, its Committees and the Rajya Sabha Secretariat during the year 2015. It is meant to familiarize the readers with different aspects of the functioning of the Rajya Sabha.

As an overview, it provides relevant details which are interesting about the working of Parliament and will be of use to the Members of Parliament as well as the general public.

NEW DELHI;
December 2016

SHUMSHER K. SHERIFF
*Secretary-General,
Rajya Sabha.*

C O N T E N T S

	PAGES
1. House at Work	
(i) Question Hour	2
(ii) Legislation	2
(iii) Significant legislative developments during the year 2015	2-9
(iv) Discussion on the working of the Ministries	9
(v) Discussion on matters of urgent public importance	9-10
(vi) Private Members' Resolutions	10
(vii) Statutory Resolutions	10-11
(viii) Government Resolutions	11
(ix) Motions under Rule 168 (No-Day-Yet-Named Motions).....	11
(x) Privilege Cases	11
(xi) Committee on Rules	11
(xii) Time taken by Rajya Sabha on various items during the 234 th , 235 th , 236 th and 237 th Sessions	12-14
2. Committees	15-20
3. Parliament and the People	
(i) Verification done by Fire and Technical (F&T) Wing	21-22
(ii) RTI Cell	22
4. New Initiatives	
(i) Question Hour	23
(ii) Parliament Security Service - HRD Initiative - ATP Wing	23-24
(iii) Computerisation	24-25
(iv) O&M Section	25
(v) Training Programmes	25
(vi) M.A. Section	25-26
(vii) The Library, Reference, Research, Documentation and Information Service (LARRDIS)	26
5. International Cooperation and Inter-parliamentary dialogue	
(i) Visits of Indian Parliamentary Delegations Abroad	27
(ii) Visits of Foreign Parliamentary Delegations to India	27-28
6. Secretariat	
(i) O&M : Efficiency, transparency, order and method	29-30
(ii) Despatch and Distribution Work	30
(iii) Printing Work	30

	PAGES
(iv) Training and Capacity Building of Officers and Staff	30-31
(v) Research notes/interventions/speeches/messages, etc. for use of Presiding Officers and Secretary-General	31-33
(vi) Media, Education and Audio-Visual Unit Work	33-36
(vii) Committee Co-ordination Section	36
(viii) Simultaneous Interpretation Service	36-37
(ix) Editorial and Translation Service	37-40
(x) Verbatim Reporting Service	40-41
(xi) Main responsibilities of the Officers of the Rajya Sabha Secretariat	42-55

OFFICERS OF THE RAJYA SABHA

Shri M. Hamid Ansari

Hon'ble Chairman, Rajya Sabha

Prof. P. J. Kurien

Hon'ble Deputy Chairman, Rajya Sabha

Shri Shumsher K. Sheriff

Secretary-General, Rajya Sabha



House at Work

In 2015, the Rajya Sabha sat for 69 days-19 days during the 234th Session, 13 days during the 235th Session, 17 days during the 236th Session and 20 days during the 237th Session. In the whole year, the House sat for 250 hours and 18 minutes.

Summons for the 234th Session (Budget Session) was issued on 29 January 2015. The Session was scheduled to be held in two parts, i.e. from 23 February 2015 to 20 March 2015 and from 20 April 2015 to 8 May 2015.

Sessions 2015	Date of Summons/reconvening	Date of Commencement	Number of Sitzings	Date of Termination (Adjournment <i>sine die</i>)	Date of Prorogation	Actual Hours of Sitzings Hrs./Mts.
234 th	29 Jan. 2015	23 Feb. 2015	19	20 Mar. 2015	28 Mar. 2015	108-51
235 th	8 Apr. 2015	23 Apr. 2015	13	13 May 2015	14 May 2015	72-18
236 th	27 June 2015	21 July 2015	17	13 Aug. 2015	10 Sept. 2015	09-01
237 th	11 Nov. 2015	26 Nov. 2015	20	23 Dec. 2015	6 Jan. 2016	60-08

The sitting of the House fixed for 5 March 2015 was cancelled and an announcement in this regard was made in the House on 26 February 2015. The first part of the Session, which commenced on 23 February 2015, was adjourned *sine die* on 20 March 2015, to meet again for the second part of the Session on 20 April 2015. The House was however, prorogued by the President on 28 March 2015 and therefore, the 234th Session concluded on 20 March 2015. This being the first Session of the year 2015, the President addressed Members of both the Houses of Parliament assembled together in the Central Hall on 23 February 2015. Summons for the 235th Session of the Rajya Sabha was issued on 8 April 2015. The Session commenced on 23 April 2015 and adjourned *sine die* on 13 May 2015, as scheduled. The House was prorogued by the President on 14 May 2015. Summons for the 236th Session of the Rajya Sabha was issued on 27 June 2015. The 236th Session commenced on 21 July 2015 and was adjourned *sine die* on 13 August 2015. The sitting of the House fixed for 29 July 2015 was cancelled to enable Members to attend the funeral of the former President of India, Dr. A.P.J. Abdul Kalam. The House was prorogued by the President on 10 September 2015. Summons for the 237th Session of the Rajya Sabha was issued on 11 November 2015. The Session commenced on 26 November 2015 and was adjourned *sine die* on 23 December 2015. The House was prorogued by the President on 6 January 2016.

During the year, 203 Lists of Business were issued with regard to the business of the House. In all, 5042 papers were laid on the Table of the House.

The average attendance of Members during the 234th, 235th, 236th and 237th Sessions was 188, 194, 185 and 184, respectively. The highest attendance on a day during the 234th, 235th, 236th and 237th Session was 210, 203, 202 and 197 respectively.

Simultaneous interpretation of the proceedings of the House and its Committees is done from Hindi to English and *vice versa*. Arrangements also exist for simultaneous interpretation of speeches made in Bengali, Gujarati, Kannada, Malayalam, Odia, Punjabi, Tamil, Telugu and Urdu (April 2015 onwards) into English/Hindi. The facility of simultaneous interpretation is also provided on request for conferences and meetings of Consultative Committees of different Ministries.

Question Hour

The second hour of every sitting is devoted to the asking and answering of questions. During this Hour, Members exercise their right to seek information on various issues from the Government on the floor of the House. Questions, in fact, are used by Members as a device to review critically Government's performance in various fields, to assess the impact of the Government programmes and policies as well as to ventilate public grievances on various matters. During the year 2015, a total of 31,341 notices of questions, both starred and unstarred, were received, of which 11,491 were admitted and 834 notices were admitted by clubbing therewith. Out of these, 989 questions were listed as starred questions and of these, 174 questions, constituting around 18%, were actually taken up for oral answer in the House.

During the year, 10 statements were made or laid by the Ministers correcting replies given by them to the questions starred and unstarred, in the Rajya Sabha. In regard to short notice questions, 38 notices were received and 1 was admitted. Besides, 21 notices for Half-an-Hour Discussion arising out of the answers given to starred/unstarred questions were received and none was admitted and discussed on the floor of the House.

Legislation

During the year 2015, Rajya Sabha held 69 sittings in four Sessions, namely, 234th, 235th, 236th and 237th. Out of the sixty-nine (69) sittings, the House transacted Government Legislative Business and Private Members' Legislative Business in forty-five (45) and six (6) sittings respectively. Three (3) Government Bills were introduced in the Rajya Sabha during the year and were referred to the Department-related Parliamentary Standing Committees for examination and report. Fifty-two (52) Private Members' Bills were introduced in the Rajya Sabha during the year. Six (06) Private Members' Bills were considered by the House, of which four (04) Bills were withdrawn by the leave of the House, one (01) Bill was passed and in respect of one (01) Bill the discussion was adjourned by the Member under Rule 117 of the Rules of Procedure and the Conduct of Business in the Council of States (Rajya Sabha).

Significant legislative developments during the year 2015 (234th, 235th, 236th & 237th Sessions)

The Sessions held during the year 2015 witnessed significant legislative developments as detailed below:

- (i) **The Delhi High Court (Amendment) Bill, 2015:** Under sub-section (2) of section 5 of the Delhi High Court Act, 1966, the High Court of Delhi had ordinary original civil jurisdiction in respect of suits, the value of which exceeds rupees twenty lakhs. Due to this, cases involving even a small property were required to be filed before the Delhi High Court. This had increased the work load of the Delhi High Court and on the other hand, poor people living in Delhi had to cover considerable distance to approach Delhi High Court to seek justice in their cases. The Delhi High Court (Amendment) Bill, 2015 was brought in to increase pecuniary jurisdiction of the High Court of Delhi from Rs. 20 lakhs to 2 crore by amending the Delhi High Court Act, 1966 and the Punjab Courts Act, 1918 as in force in the National Capital Territory of Delhi. The Bill also sought to empower the Chief Justice of the Delhi High Court to transfer any suit or other proceedings pending in the High Court, immediately before the commencement of this Act, to the subordinate courts having jurisdiction to entertain such suits/proceedings. The Bill was introduced in the Rajya Sabha on 17 February 2014 and was passed by the House on 6 May 2015. In Lok Sabha the Bill was passed on 5 August 2015. The Bill received the assent of the President on 10 August 2015 and became Act No. 23 of 2015.
- (ii) **The Black Money (Undisclosed Foreign Income and Assets) Bill, 2015:** The Black Money (Undisclosed Foreign Income and Assets) Bill, 2015 sought to deal with undisclosed assets and income stashed away abroad. The Bill applied to all persons resident in India and holding undisclosed foreign income and assets. The Bill *inter alia* provided for penalty equal to three times of the amount of tax (*i.e.* 90% of the undisclosed income or the value of the undisclosed asset) for concealment of income

in relation to a foreign asset and penalty of 10 lakhs on failure to disclose the foreign asset in the return or on furnishing of inaccurate particulars of such asset. The Bill further provided for criminal liability with enhanced punishment of rigorous imprisonment on wilful attempt to evade tax relating to foreign income. The provisions also applied to banks and financial institutions aiding in concealment of foreign income or assets of resident Indians or falsification of documents. The Bill further facilitated enquiry and investigation by vesting such powers to authorities; empowered the Central Government to enter into agreements with other countries, specified territories and associations outside India *inter alia* for exchange of information, recovery of tax and avoidance of double taxation. Safeguards to prevent misuse have also been embedded in the Bill. The Bill also proposed to amend Prevention of Money Laundering Act (PMLA), 2002 to include offence of tax evasion under the proposed legislation as a scheduled offence under PMLA. The Bill was introduced in the Lok Sabha on 20 March 2015 and was passed by the House on 11 May 2015. The Bill, further, was considered and passed by the Rajya Sabha on 13 May 2015. The Bill received assent of the President on 26 May 2015 and became Act No. 22 of 2015.

- (iii) **The Citizenship (Amendment) Bill, 2015:** The Citizenship Act, 1955 (the Citizenship Act) provides for the acquisition and determination of Indian citizenship, after the commencement of the Constitution, by birth, descent, registration, naturalisation and citizenship by incorporation of territory and for renunciation, naturalisation and citizenship under certain circumstances. The amendments to the Citizenship Act were required due to certain lacunae that were noticed during its implementation and review. On 6 January 2015 the Citizenship (Amendment) Ordinance, 2015 was promulgated by the President in this regard. To replace the Ordinance the Citizenship (Amendment) Bill, 2015 was introduced in the Lok Sabha on 27 February 2015 and was passed by that House on 2 March 2015. In Rajya Sabha, the Bill was passed on 4 March 2015. The Bill *inter alia* provided for amendment of section 5 of the Citizenship Act by substitution of the words 'has been residing in India for one year' with 'is ordinarily resident in India for twelve months', by substituting the words 'overseas citizen of India' with 'Overseas Citizen of India Cardholder', and by inserting new sub-section (1A) to enable the Central Government to relax the period of twelve months up to a maximum of thirty days which may be in different breaks. The Bill further provided for registration of Overseas Citizen of India Cardholder and also that the Persons of Indian Origin Cardholders shall be deemed to be Overseas Citizen of India Cardholders. It also contained provisions for conferment of rights on Overseas Citizen of India Cardholder, renunciation of Overseas Citizen of India Card, and cancellation of registration as Overseas Citizen of India Cardholder. The Bill was assented to by the President on 10 March 2015 and became Act No. 1 of 2015.
- (iv) **The Motor Vehicles (Amendment) Bill, 2015:** On 18 December 2014, the Motor Vehicles (Amendment) Bill, 2014 was passed in the Lok Sabha. The Bill, however, was pending in the Rajya Sabha. Based on this Bill, the Motor Vehicles (Amendment) Ordinance, 2015 was promulgated by the President on 7 January 2015. The Motor Vehicles (Amendment) Bill, 2015 sought to replace this Ordinance, and proposed to amend the Motor Vehicles Act, 1988 (MV Act). As per the Act no person can be granted a learner's license to drive a transport vehicle unless he has held the driving license for a period of at least one year. The said Bill facilitated plying of e-Rickshaw and e-Cart by relaxing this condition to e-Cart and e-Rickshaw drivers. The Bill also added the definition of e-Rickshaw and e-Cart under the said Act as 'a special purpose battery powered vehicle of power not exceeding 4000 watts, having three wheels for carrying goods or passengers, as the case may be, for hire or reward, manufactured, constructed or adapted, equipped and maintained in accordance with such specifications, as may be prescribed in this behalf'. The Bill was aimed to provide employment to innumerable people who have upgraded from the manually pulled rickshaws to the electric powered three-wheeled vehicles. The Motor Vehicles (Amendment) Bill, 2015 was introduced in the Lok Sabha on 2 March 2015 and was passed on 3 March 2015 by the House. Further, the Rajya Sabha passed the Bill on 11 March 2015. The Bill was assented to by the President on 19 March 2015 and became Act No. 3 of 2015.

- (v) **The Constitution (One Hundred and Nineteenth Amendment) Bill, 2013 [Passed as The Constitution (One Hundredth Amendment) Bill, 2015]:** On 16 May 1974, the agreement between India and Bangladesh concerning the demarcation of the land boundary and related matters was signed between both the countries to find a solution to the complex nature of the border demarcation. This agreement was not ratified as it involved, *inter alia*, transfer of territory which requires a Constitutional Amendment. In this connection, it was also required to identify the precise area on the ground which would be transferred. Subsequently, the issues relating to demarcation of un-demarcated boundary; the territories in adverse possession; and exchange of enclaves were identified and resolved by signing a Protocol on 6 September 2011, which forms an integral part of the Land Boundary Agreement between India and Bangladesh, 1974. The Protocol was prepared with support and concurrence of the concerned State Governments of Assam, Meghalaya, Tripura and West Bengal. Accordingly, the Constitution (one Hundred and Nineteenth Amendment) Bill, 2013 was introduced in the Rajya Sabha on 18 December 2013 which proposed to amend the First Schedule of the Constitution, for the purpose of giving effect to the acquiring of territories by India and transfer of territories to Bangladesh through retaining of adverse possession and exchange of enclaves, in pursuance of the aforesaid Agreement of 1974 and its Protocol entered between the Governments of India and Bangladesh. The Bill was passed by the Rajya Sabha on 6 May 2015. The Lok Sabha passed the Bill with some amendments on 7 May 2015 and the Rajya Sabha further passed the amended Bill on 11 May 2015 as the Constitution (One Hundredth Amendment) Bill, 2015. The Bill, was assented to by the President on 28 May 2015 and was published in the Gazette of India Extraordinary, Part II, Section 1, dated 29 May 2015.
- (vi) **The Insurance Laws (Amendment) Bill, 2015:** The Insurance Act, 1938 (Insurance Act) provided for and regulated the insurance business in the country. However, with the enactment of the Insurance Regulatory and Development Authority (IRDA) Act, 1999 (IRDA Act), the insurance business was opened up to the private sector. The IRDA Act paved the way for establishment of the Insurance Regulatory and Development Authority to protect the interest of holders of insurance policies and to regulate, promote and ensure orderly growth of the insurance industry. The General Insurance Business (Nationalisation) Act, 1972 (GIBNA Act) nationalised the general insurance business in India. In 2006, after examining the recommendations given by the Law

Ruling regarding two identical Bills introduced in the Rajya Sabha as well as the Lok Sabha.

On 3 March 2015 some Members raised procedural points regarding introduction of the Insurance Laws (Amendment) Bill, 2015 in the Lok Sabha even though a similar Bill [The Insurance Laws (Amendment) Bill, 2008] was pending in the Rajya Sabha. The Chair ruled that *he could not find any provision either in the Constitution or in the rules which prohibits the introduction or passing of a Bill in the Lok Sabha substantially identical to a Bill already pending in the Rajya Sabha.*

Subsequently on 12 March 2015, when a motion was moved for consideration of the said Bill as passed by the Lok Sabha, a Member objected to moving the motion stating that whether the House should consider the Bill as reported by the Select Committee of the House or the Bill as passed by the Lok Sabha and transmitted to the Rajya Sabha, as it was the same Bill except the difference of the year. He contended that the Bill proposed by the Select Committee was the property of the House and the Government had no power to withdraw the Bill submitted by it. The Chair ruled:... *although it may be unusual and unprecedented that two substantially identical Bills are here—one is our property, the other is transmitted from the other House...yet there is no constitutional provision or rule which prohibits the listing of a Bill passed by the Lok Sabha in the Rajya Sabha even if it is substantially identical to a Bill which is pending in the Rajya Sabha.* Thereafter, the Insurance Laws (Amendment) Bill, 2008 was withdrawn and the motion for consideration of the Insurance Laws (Amendment) Bill, 2015 as passed by Lok Sabha was moved.

Commission, K.P. Narsimhan Committee and IRDA, the Insurance Laws (Amendment) Bill, 2006 was prepared which was further referred to a Group of Ministers (GoMs). After examination by GoMs, the Insurance Laws (Amendment) Bill, 2008 was introduced in the Rajya Sabha on 22 December 2008 and was further referred to the Standing Committee on Finance. The Committee submitted its report on 13 December 2011; however the Bill could not be taken up for consideration. On 14 August 2014 the Bill was referred to a Select Committee of the Rajya Sabha under the Chairmanship of Dr. Chandan Mitra which submitted its report on 10 December 2014 and reported a revised Insurance Laws (Amendment) Bill, 2014. The Bill, however could not be taken up again in the Rajya Sabha. On 24 December 2014, in view of the urgency of the matter, the Cabinet approved the promulgation of the Insurance Laws (Amendment) Ordinance, 2014 to amend the Insurance Act, 1938, the GIBNA Act and the IRDA Act in accordance with the Insurance Laws (Amendment) Bill, 2008 as reported by the Select Committee of the Rajya Sabha. The Ordinance came into force with effect from the 26 December 2014 after the Presidential assent. Accordingly, to replace this Ordinance, the Insurance Laws (Amendment) Bill, 2015 was introduced in the Lok Sabha on 3 March 2015 which aimed at bringing about improvement in the laws relating to insurance business in India to remove archaic provisions and incorporate modern day practices emerging in a changing dynamic environment, which include private participation. The amendments also incorporated provisions to provide IRDA with the flexibility to discharge its functions more effectively and efficiently. The Bill was passed by the Lok Sabha on 4 March 2015 and by the Rajya Sabha on 12 March 2015. The Bill was assented to by the President on 20 March 2015 and became Act No. 5 of 2015.

(vii) The Coal Mines (Special Provisions)

Bill, 2015: The Hon'ble Supreme Court in its Writ Petition (Criminal) No. 120 of 2012 (Manoharlal Sharma Vs Principal Secretary & Others) and other connected Public Interest Litigations *vide* its judgment dated 25 August 2014 had held the allocation of the coal blocks made through Screening Committee and Government Dispensation route as arbitrary and illegal. The Supreme Court, pronounced in its order on 24 September 2014, cancelled allocation of 204 coal blocks out of total 218 allocated since 1993. In light of the judgment and order of the Supreme Court, it was considered expedient in public interest by the Central Government to take immediate action to overcome the acute shortage of coal in core sectors such as steel, cement and power utilities which were vital for the development of the country and augment its production by allocating coal mines to new allocatees. For the purpose the Coal Mines (Nationalisation) Act, 1973 and the Mines and Minerals (Development and Regulation) Act, 1957 were to be amended, thereby removing the restriction of end use from the eligibility to undertake coal mining in the

Bills referred to the Select Committees

During the year 2015, five* Bills were referred by the Rajya Sabha to its Select Committees for examination and report. This is a phenomenal figure for a single year as during the span of ten years from 2002 to 2013 only four Bills were referred to Select Committees of the Rajya Sabha. In the changed scenario of the Rajya Sabha when the Government did not have the majority, the Members of the Opposition had been emphasising the need to refer the Bills to the Select Committees of the House, especially when these have not been examined by Department-related Standing Committees, which resulted in such unprecedented development.

**The Bills were: The Mines and Minerals (Development and Regulation) Amendment Bill, 2015; The Coal Mines (Special Provisions) Bill, 2015; The Real Estate (Regulation and Development) Bill, 2013; The Constitution (One Hundred and Twenty-second Amendment) Bill, 2014 relating to Goods and Services Tax (GST); and The Prevention of Corruption (Amendment) Bill, 2013. Out of these, the first two Bills, i.e. The Mines and Minerals (Development and Regulation) Amendment Bill, 2015 and The Coal Mines (Special Provisions) Bill, 2015 were passed by both the Houses on 20 March 2015, as reported by the Select Committees. The Bills became Act No. 10 and 12 of 2015, respectively. Other three Bills are pending in the House.*

national interest. To address these objectives, the Coal Mines (Special Provisions) Ordinance, 2014 was promulgated by the President on 21 October 2014. To replace the said Ordinance, the Coal Mines (Special Provisions) Bill, 2014 was introduced in the Lok Sabha on 10 December 2014 and was passed by the House on 12 December 2014. The Bill remained pending in the Rajya Sabha after being introduced there on 15 December 2014. Since the Parliament was not in session and it became necessary to take immediate action, the Coal Mines (Special Provisions) Second Ordinance, 2014 was promulgated on 26 December 2014. Accordingly, the Coal Mines (Special Provisions) Bill, 2015 proposed to replace the Coal Mines (Special Provisions) Second Ordinance, 2014. The Bill provided for allocation of coal mines and vesting of the right, title and interest in and over the land and mine infrastructure together with mining leases to successful bidders and allottees through a transparent bidding process with a view to ensure continuity in coal mining operations and production of coal, and for promoting optimum utilisation of coal resources consistent with the requirement of the country in national interest. Further, the Bill, having regard to the coordinated and scientific development and utilisation of coal resources consistent with the growing requirement of the country, prescribed the condition to rationalise the coal sector for mining operation, consumption and sale. The Bill was introduced in the Lok Sabha on 2 March 2015 and was passed by the House on 4 March 2015. The Bill was transmitted to the Rajya Sabha on 11 March 2015 and was referred to the Select Committee of the Rajya Sabha. The Committee presented its report on 18 March 2015. As reported by the Committee the Bill, after due consideration, was passed by the Rajya Sabha on 20 March 2015. The Bill was assented to by the President on 30 March 2015 and became Act No. 11 of 2015.

- (viii) **The Negotiable Instruments (Amendment) Bill, 2015:** The Negotiable Instruments Act, 1881 was enacted to define and amend the law relating to Promissory Notes, Bills of Exchange and cheques, and also provide for penalties on bouncing of cheques and other violations. The Supreme Court in its judgement dated 1 August 2014 in the case of *Dashrath Rupsingh Rathod Vs. State of Maharashtra* and another (Criminal Appeal No. 2287 of 2009), held that the territorial jurisdiction for cases relating to offence of dishonour of cheques is restricted to the court within whose local jurisdiction such offence was committed. Pursuant to the judgment, representations were made to the Central Government by stakeholders from industry associations and financial institutions expressing concerns over the wide impact the judgment would have on the business interests as it would offer undue protection to defaulters. In view of the above, the Negotiable Instruments (Amendment) Bill, 2015 was introduced in the Lok Sabha on 6 May 2015 and was passed by the House on 13 May 2015. The Bill, however, could not be taken up in the Rajya Sabha since the House was adjourned *sine die* on 13 May 2015. On 24 July 2015 this Bill was withdrawn by the Rajya Sabha. Meanwhile, in view of the immediate action required in the matter, the Negotiable Instruments (Amendment) Ordinance, 2015 was promulgated by the President on 15 June 2015. On 27 July 2015, the Negotiable Instruments (Amendment) Bill, 2015 was introduced again in the Lok Sabha to replace the Negotiable Instruments (Amendment) Ordinance, 2015 and was passed by the House on 6 August 2015. The Bill was transmitted to the Rajya Sabha on 7 August 2015 for consideration; however, it could not be taken up and the Rajya Sabha was adjourned *sine die* on 13 August 2015. In this view, the Negotiable Instruments (Amendment) Second Ordinance, 2015 was promulgated on 22 September 2016 with retrospective effect since 15 June 2015. The Negotiable Instruments (Amendment) Bill, 2015 sought to provide for a place of jurisdiction, which is fair to both the parties (the complainant and the accused), so that a fair trial is ensured in cases filed for dishonour of cheques. The Bill further provided clarity on jurisdictional issue for trying such cases ensuring credibility of the cheque as a financial instrument. This would help the trade and commerce in general and allow the lending institutions including banks to continue to extend financing without the apprehension of the loan default on account of dishonour of cheques. The Bill was passed with amendments in the Rajya Sabha on 7 December 2015. These amendments were agreed to by the Lok Sabha and the Bill was passed on 11 December 2015, thus repealing the Negotiable Instruments (Amendment) Second Ordinance, 2015. As passed by both the Houses of

Parliament the Negotiable Instruments (Amendment) Bill, 2015 received the assent of the President on 26 December 2015 and became Act No. 26 of 2015.

(ix) The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Amendment Bill, 2015:

The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989 was enacted with a view to prevent the commission of offences of atrocities against the members of the Scheduled Castes (SCs) and Scheduled Tribes (STs) and to establish Special Courts for the trial of such offences and for providing relief and rehabilitation to the victims of such offences. However, despite the Act, atrocities against the members of the SCs and STs continued at a disturbing level. Adequate justice also remained difficult for a majority of the victims and the witnesses, as they faced hurdles virtually at every stage of the legal process. It was also observed that certain forms of atrocities, known to be occurring in recent years, are not covered by the Act. Hence, the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Amendment Bill, 2013 making amendments to the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, was introduced in the Lok Sabha on 12 December 2013. However, the said Bill was not taken up for consideration and passing. Keeping in view the urgency in the matter, on 4 March 2014, the Scheduled

Castes and the Scheduled Tribes (Prevention of Atrocities) Amendment Ordinance, 2014 was promulgated by the President on the recommendation of the Central Government. The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Amendment Bill, 2014 was proposed to replace the said Ordinance. The Bill was introduced in the Lok Sabha on 16 July 2014 and was passed by the House on 4 August 2015. Some of the key features of the Bill are (i) to provide for the establishment of the "Exclusive Special Courts" in addition to the Special Courts for the trial of the offences of atrocities; (ii) to insert certain new definitions like "economic boycott", "Exclusive Special Court", "forest rights", "manual scavenger", "public servant", "social boycott", "victim and witness"; (iii) to provide some more categories of atrocities under section 3 of the Act relating to "Punishments for Offences of Atrocities"; (iv) to substitute section 4 of the Act relating to "Punishment for neglect of duties" so as to impose certain duties upon the public servant; (v) to insert a new Chapter IVA relating to "Rights of Victims and Witnesses" for protection of victims, their dependents and witnesses against any kind of intimidation, coercion inducement or violence or threats of violence. The Bill was passed by the Rajya Sabha on 21 December 2015 as the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Amendment Bill, 2015. The Bill was assented to by the President on 31 December 2015 and became Act No. 1 of 2016.

The following are some of the statistics relating to Bills which came up before Rajya Sabha during the year 2015:

* Number of sittings during which the Government Bills were introduced, considered or laid/reported as passed by the Lok Sabha	45
* Number of sittings during which the Private Members' Bills were introduced or considered	06
* Number of Government Bills introduced	03
* Number of Private Members' Bills introduced	52
* Number of Government Bills withdrawn/fallen through during the year	10
* Number of Government Bills negatived	00
* Number of Private Members' Bills Passed	01
* Number of Private Members' Bills withdrawn	04
* Number of Private Members' Bills negatived	00
* Number of Private Members' Bills on which debate adjourned	01
* Number of Government Bills transmitted by Lok Sabha	34
* Number of Government Bills transmitted by Lok Sabha with amendments	01
* Number of Government Bills transmitted by Rajya Sabha	02
* Number of Government Bills transmitted by Rajya Sabha with amendments	06
* Number of Government Bills introduced in the Rajya Sabha and referred to the Department-related Parliamentary Standing Committees	03
* Number of Bills referred to the Select Committee of Rajya Sabha	05
* Number of Bills reported by the Select Committee of Rajya Sabha	04
* Number of Bills referred to the Joint Committees of the Houses of Parliament	02
* Number of Government Bills considered	36
* Number of Government Bills passed/returned	36
* Number of Government Bills pending at the commencement of the year	57
* Number of Government Bills pending at the end of the year	54
* Number of Private Members' Bills pending at the commencement of the year	83
* Number of Private Members' Bills pending at the end of the year	127
* Number of Bills passed by the Houses of Parliament and assented to by the President	36
* Number of Bills on which assent of the President was obtained by the Rajya Sabha Secretariat	14

- (x) **The Juvenile Justice (Care and Protection of Children) Bill, 2015:** The Juvenile Justice (Care and Protection of Children) Act was enacted in 2000 to provide for the protection of children. The Act was amended twice in 2006 and 2011 to address gaps in its implementation and make the law more child-friendly. However, during the course of the implementation of the Act, several issues arose such as increasing incidents of abuse of children in institutions, inadequate facilities, quality of care and rehabilitation measures in Homes, high pendency of cases, sale of children for adoption purposes, etc. and highlighted the need to review the existing law. Further, increasing cases of crimes committed by children in the age group of 16-18 years in recent years made it evident that the existing provisions and system under the Act were ill equipped to tackle child offenders in this age group. As numerous changes were required in the existing Juvenile Justice (Care and Protection of Children) Act, 2000, to address these issues, it was proposed to repeal the existing Act and re-enact a comprehensive legislation *inter alia* to provide for general principles of care and protection of children, procedures in case of children in need of care and protection and children in conflict with law, rehabilitation and social re-integration measures for such children, adoption of orphan, abandoned and surrendered children, and offences committed against children. The legislation thus ensured proper care, development, treatment and social re-integration of children in difficult circumstance by adopting a child-friendly approach. The Bill was introduced in the Lok Sabha on 12 August 2014 and was passed by the House on 7 May 2015. The Bill was passed in the Rajya Sabha on 22 December 2015. The Bill was assented to by the President on 31 December 2015 and became Act No. 2 of 2016.
- (xi) **The Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts Bill, 2015:** The proposal to provide for speedy disposal of high value commercial disputes had been under consideration of the Government for quite some time. The Law Commission of India in its 188th Report recommended the constitution of the Commercial Division in each High Court. Accordingly, the Commercial Division of High Courts Bill, 2009 was introduced and passed by the Lok Sabha. However, in view of certain issues raised by some Members in the Rajya Sabha, the matter was referred again to the Law Commission of India for examination. The Commission, in its 253rd Report, recommended for the establishment of the Commercial Courts, the Commercial Division and the Commercial Appellate Divisions in the High Courts for disposal of commercial disputes of specified value. Hence, the Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts Bill, 2015 was introduced in the Rajya Sabha on 29 April 2015 which was referred to the Department-related Parliamentary Standing Committee on Personnel, Public Grievances, Law and Justice on 30 April 2015. As urgent steps needed to be taken in this regard, on 23 October 2015 the Commercial Courts, Commercial Division and Commercial Appellate Division in High Courts Ordinance, 2015 was promulgated. To replace the Ordinance the Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts Bill, 2015 was introduced on 7 December 2015 in the Lok Sabha. The previous Bill, introduced on 24 April 2015 in the Rajya Sabha was withdrawn on 11 December 2015. The Bill replacing the Ordinance provided for the (i) constitution of the Commercial Courts at District level except for the territory over which any High Court was having ordinary original civil jurisdiction; (ii) constitution of the Commercial Divisions in those High Courts which were already exercising ordinary civil jurisdiction; (iii) constitution of the Commercial Appellate Division in all the High Courts to hear the appeals against the Orders of the Commercial Courts and the Orders of the Commercial Division of the High Court; (iv) the minimum pecuniary jurisdiction of Commercial Courts and Commercial Division to be Rs. 1 crore; and (v) to amend the Code of Civil Procedure, 1908 as applicable to the Commercial Courts and Commercial Divisions so as to improve the efficiency and reduce delays in disposal of commercial cases. The Bill was passed by the Lok Sabha on 16 December 2015 and Rajya Sabha on 23 December 2015. The Bill received the assent of the President on 31 December 2015 and became Act No. 4 of 2016.

In addition to the above legislative developments, the following Bills were also passed by both the Houses of Parliament and assented to by the President, namely, The Constitution (Scheduled Castes) Orders (Amendment) Bill, 2015; The Public Premises (Eviction of Unauthorised Occupants) (Amendment) Bill, 2015; the Andhra Pradesh Reorganisation (Amendment) Bill, 2015; The Payment and Settlement Systems (Amendment) Bill, 2014; The Warehousing Corporations (Amendment) Bill, 2015; The Regional Rural Banks (Amendment) Bill, 2014; The Arbitration and Conciliation (Amendment) Bill, 2015.

A Private Member's Bill passed in the Rajya Sabha

On 24 April 2015 an important development of historical significance took place in the Rajya Sabha when a Private Members' Bill, namely the Rights of Transgender Persons Bill, 2014, was passed by the Rajya Sabha after a span of over 36 years. The Bill was introduced by Shri Tiruchi Siva on 12 December 2014 and was discussed in the House on 27 February, 13 March and 24 April 2015. The Bill seeks to provide for the formulation and implementation of a comprehensive national policy for ensuring overall development of the transgender persons and for their welfare to be undertaken by the State. The Bill was transmitted to the Lok Sabha, however, it is yet to be passed by the House. The Parliament, till date, has passed and enacted only 14 Private Members' Bills, with the Supreme Court (Enlargement of Criminal Appellate Jurisdiction) Bill, 1968, being the last to have been passed on 9 August 1970.

Discussion on the working of the Ministries

During the year 2015, the working of the following Ministries was discussed:

- (i) Ministry of Law and Justice on 29.04.2015 and 30.04.2015
- (ii) Ministry of Social Justice and Empowerment on 05.05.2015

Discussion on matters of urgent public importance

Procedural devices like 'Calling Attention' and 'Short Duration Discussion' were utilised by Members to raise matters of urgent public importance on the floor of the House. Besides, Members raised matters of public importance through 'Special Mention' and 'Private Members' Resolutions'. Issues of urgent public importance were also raised by Members as 'Matters raised with permission of the Chairman'. Out of 1271 notices given by Members for 'Matters raised with permission of the Chairman', only 193 matters were allowed to be raised. During the year, in all 347 matters of public importance were mentioned in the House through **Special Mention**. 138 **Calling Attention** notices on the matters of urgent public importance were received. However, of the total notices, notices of Calling Attention on the following six (6) subjects were admitted and discussed in the House:

- (i) Plight of rubber farmers due to fall in prices of rubber by Shri P. Rajeeve, M.P. on 12.03.2015.
- (ii) Reported move of the Election Commission to facilitate voting by Non-Resident Indians (NRIs) in the future elections in the country through either proxy voting or e-postal ballot and the risks involved therein by Shri Ghulam Nabi Azad, Leader of the Opposition on 28.04.2015.
- (iii) Situation arising out of the killing of twenty wood cutters from Tamil Nadu in Andhra Pradesh forests by Andhra Pradesh police by Shri D. Raja, M.P. on 30.04.2015.
- (iv) Issue of safeguarding net neutrality in the country by Shri Derek O' Brien, M.P. on 05.05.2015.
- (v) Situation arising out of huge disparity in the air fares to various destinations in the country by Shri Naresh Agrawal, M.P. on 07.05.2015.
- (vi) Situation in Nepal and the state of Indo-Nepal relations raised by Shri Pavan Kumar Varma, M.P. laid in the House on 03.12.2015. On the demand made by Members, the House decided to have a Short Duration Discussion on the subject.

During the year, 85 notices of **Short Duration Discussion** were received, out of which notices on the following four (4) matters were admitted and discussed in the House:

- (i) Losses suffered by farmers due to recent rains in various parts of the country raised by Prof. Ram Gopal Yadav, M.P. on 03.03.2015 and 04.03.2015.

- (ii) Damage caused due to North-East monsoon rain and floods in Tamil Nadu and Andhra Pradesh by Smt. Kanimozhi, M.P. on 02.12.2015 and 03.12.2015.
- (iii) Situation in Nepal and the state of Indo-Nepal relations by Shri Pavan Kumar Varma, M.P. on 07.12.2015.
- (iv) Serious situation arising due to floods and drought in the country by Shri K.C. Tyagi, M.P. on 21.12.2015.

Private Members' Resolutions

During the 234th Session, one day, *i.e.*, 20 March 2015 was allotted for Private Members' Resolutions. Four (4) notices of Resolutions were received for discussion. However, none of them could be taken up in the House and all of them, along with one (1) part-discussed resolution regarding guidelines for *Sansad Adarsh Gram Yojana* by Shri Avinash Pande, M.P. lapsed with the prorogation of the Session.

During the 235th Session, one day, *i.e.*, 30 April 2015 was allotted for Private Members' Resolutions. Five (5) notices of Private Members' Resolutions were received. Out of these, the Resolution regarding long pending projects of Railways in the country was moved by Shri Bhupinder Singh, M.P. and at the end of the discussion withdrawn by the leave of the House. Thereafter, Prof. M.V. Rajeev Gowda, M.P. moved the Resolution regarding need to eliminate the ceiling on election expenditure limits, discussion on which remained inconclusive and was carried forward to the next session after taking sense of the House.

During the 236th Session, one day *i.e.*, 31 July 2015 was allotted for Private Members' Resolutions. Four (4) notices of Resolutions were admitted and listed for that day along with one (1) part-discussed resolution. However, none of them could be discussed in the House on the allotted day. The Chair, after obtaining sense of the House, announced that all the five (5) Resolutions listed for discussion on that day will be carried forward to the next Session of Rajya Sabha.

During the 237th Session, one day, *i.e.*, 11 December 2015 was allotted for Private Members' Resolutions. Five (5) Resolutions were received and listed along with five (5) carried forward Resolutions on the allotted day *i.e.* 11.12.2015. However, none of them could be taken up on that day and all the ten (10) Resolutions were carried forward to the next session after taking sense of the House.

Statutory Resolutions

The following eight (8) notices of Statutory Resolutions were received and processed during the year:

- (i) Statutory Resolution regarding disapproval of the Coal Mines (Special Provisions) Second Ordinance, 2014 (No. 7 of 2014) promulgated by the President of India on 26 December 2014 moved by Shri D. Raja, Shri M.P. Achuthan and Shri P. Rajeeve, MPs. (Not moved)
- (ii) Statutory Resolution regarding disapproval of the Insurance Laws (Amendment) Ordinance, 2014 (No. 8 of 2014) promulgated by the President of India on 26 December 2014 moved by Shri D. Raja, Shri M.P. Achuthan and Shri P. Rajeeve, MPs. (Negatived)
- (iii) Statutory Resolution regarding disapproval of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement (Amendment) Ordinance, 2014 (No. 9 of 2014) promulgated by the President of India on 31 December 2014 moved by Shri D. Raja, Shri M.P. Achuthan and Shri P. Rajeeve, MPs. (Not moved)
- (iv) Statutory Resolution regarding disapproval of the Mines and Minerals (Development and Regulation) Amendment Ordinance, 2015 (No. 3 of 2015) promulgated by the President of India on 12 January 2015 moved by Shri D. Raja, Shri M.P. Achuthan, MPs. (Not moved)

- (v) Statutory Resolution regarding disapproval of the Citizenship (Amendment) Ordinance, 2015 (No. 1 of 2015) promulgated by the President of India on 6 January 2015 moved by Shri Derek O' Brien, M.P. (Negatived)
- (vi) Statutory Resolution regarding disapproval of the Motor Vehicles (Amendment) Ordinance, 2015 (No. 2 of 2015) promulgated by the President of India on 7 January 2015 moved by Dr. T. Subbarami Reddy, MP. (Withdrawn by leave of the House)
- (vii) Statutory Resolution regarding disapproval of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement (Amendment) Ordinance, 2015 (No. 4 of 2015) promulgated by the President of India on 3 April 2015 moved by Shri D. Raja and Dr. T. Subbarami Reddy, MPs. (Not moved)
- (viii) Statutory Resolution regarding disapproval of the Right to Fair Compensation and Transparency in Land Acquisition, Rehabilitation and Resettlement (Amendment) Second Ordinance, 2015 (No. 5 of 2015) promulgated by the President of India on 30 May 2015 by Shri D. Raja, M.P. (Not moved)
- (ix) Statutory Resolution regarding disapproval of the Arbitration and Conciliation (Amendment) Ordinance, 2015 (No. 9 of 2015) promulgated by the President of India on 23 October 2015 by Dr. T. Subbarami Reddy, M.P. (Withdrawn by leave of the House)
- (x) Statutory Resolution regarding disapproval of the Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts Ordinance, 2015 (No. 8 of 2015) promulgated by the President of India on 23 October 2015 by Dr. T. Subbarami Reddy, M.P. (Withdrawn by leave of the House)

Government Resolutions

The following one (1) notice of Government Resolution was received and processed during the year:

- (i) Resolution seeking approval of the proposal of the Government to reject the Award given by the Board of Arbitration of 15 December 1989 in C.A. Reference No. 1 of 1988 regarding grant of Transport Subsidy of Rs. 30/- per employee per month, to non-Gazetted Central Government employees with effect from 01.04.1989. The Resolution, however, was not moved.

Motions under Rule 168 (No Day-Yet-Named Motions)

During the year 2015, a total number of 98 notices were received out of which 38 were admitted. However, none of the admitted Motions was taken up for discussion in the House.

Privilege Cases

During the year 2015, eighteen (18) notices of breach of privilege and other related matters were received, processed and examined. Six (6) meetings of the Committee of Privileges were held during the year 2015. The following one Report of the Committee of Privileges was presented on 06.05.2015:

- (i) Sixty-first Report on the matter of breach of privilege regarding alleged monitoring and surveillance of mobile phones of Shri Arun Jaitley, the then Leader of the Opposition in the Rajya Sabha.

However, as per the ruling given by the Deputy Chairman on 13.05.2015, the said Report was resubmitted to the Committee of Privileges for review.

Committee on Rules

No meeting of the Committee was held during the year 2015.

TABLE

Time Taken by Rajya Sabha on various items of business during the 234th, 235th, 236th and 237th Sessions

Subject	Time Taken			
	234 th	235 th	236 th	237 th
	Hrs./ Mts.	Hrs./ Mts.	Hrs./ Mts.	Hrs./ Mts.
National Anthem/Song	0-01	0-02	0-03	0-03
President's Address to both Houses of Parliament laid on the Table	0-01	-	-	-
Oath or Affirmation	0-06	0-04	0-01	0-04
Obituary References	0-19	0-11	0-36	0-18
Ruling/Reference/Observation/Announcement by the Chair	0-14	0-12	0-06	0-15
Felicitations by the Chair	0-01	0-03	0-02	0-02
Announcements regarding the Leader of the Opposition	0-01	-	-	-
Announcement by the Chair	-	-	0-00	-
Questions	15-55	7-54	0-10	1-57
Short Notice Questions	0-05	-	-	-
Question of Privilege	-	0-17	-	-
Dispensing with the rest of the business of the day including Question Hour under Rule 267	-	1-24	-	-
Statements by Ministers Correcting Answers to Questions	0-02	0-03	0-01	0-02
Papers Laid on the Table	0-27	0-23	0-20	0-32
Statements regarding Ordinance(s)-Laid on the Table	0-01	0-01	0-02	0-01
Reports/Statements/Corrigendum of the Committees—Presented/Laid on the Table	0-11	0-37	0-28	0-30
Report of the Select Committee of the Rajya Sabha on the Repealing and Amending Bill, 2014	0-01	-	-	-
Report of the Select Committee on the Rajya Sabha on the Payment and Settlement Systems (Amendment) Bill, 2014	0-01	-	-	-
Report of the Select Committee of the Rajya Sabha on the Mines and Minerals (Development and Regulation) Amendment Bill, 2015	-	-	-	-
Report of the Select Committee of the Rajya Sabha on the Coal Mines (Special Provisions) Bill, 2015	0-01	-	-	-

Subject	Time Taken			
	234 th	235 th	236 th	237 th
	Hrs./ Mts.	Hrs./ Mts.	Hrs./ Mts.	Hrs./ Mts.
Report and Evidence of the Select Committee of the Rajya Sabha on the Constitution (One Hundred and Twenty-second Amendment) Bill, 2014	-	-	0-01	-
Report of the Select Committee of the Rajya Sabha on the Real Estate (Regulation and Development) Bill, 2013	-	-	0-01	-
Report on Indian Parliamentary Participation at International Conference	0-01	-	-	0-01
Petition praying to develop Real Time Forecasting of Floods so as to issue timely warning to the affected people	-	-	-	0-01
Petition praying to evolve an efficient mechanism to check the exorbitant prices of Cardiac Stents and other medical devices in the country	-	-	-	0-01
Petition praying for improvement and strengthening of Non-lapsable Central Pool of Resources (NLCPR) schemes in the North-Eastern region	-	-	-	0-01
Petition praying for solution of the problems arising out of marriage of Indian women with Non-Resident Indians (NRIs)	-	-	-	0-01
Farewell to Retiring/Retired Members	-	0-36	0-19	-
Submission by Members	-	0-43	-	-
Personal Explanation	-	0-05	-	-
Resignation by Members	0-01	-	-	-
Panel of Vice-Chairmen	-	0-01	-	-
Information to the House	0-25	-	0-01	-
Leave of Absence	0-03	0-01	0-03	0-03
Motions for Elections/Appointments of Members to various Committees/Bodies	0-03	0-01	0-03	0-04
Motion for Appointment to the Select Committee of Rajya Sabha on Prevention of Corruption (Amendment), Bill, 2013	-	-	-	0-01
Motion for Extension of Time for presentation of the Report of the Select Committee on the Real Estate (Regulation and Development) Bill, 2013	-	-	0-01	-
Matters raised with permission	5-48	2-32	0-09	2-12
Special Mentions	1-25	1-10	-	1-02
Calling Attention to Matters of Urgent Public Importance	1-26	5-03	-	0-09

Subject	Time Taken			
	234 th	235 th	236 th	237 th
	Hrs./ Mts.	Hrs./ Mts.	Hrs./ Mts.	Hrs./ Mts.
Statements by Ministers	3-32	1-40	0-26	1-33
Messages from Lok Sabha—Government Bills Laid on the Table	0-14	0-12	0-08	0-14
Recommendations of the Business Advisory Committee	0-07	0-04	0-02	0-08
Statements regarding Government Business	0-04	0-02	0-03	0-06
Motion of Thanks on the President's Address	17-16	-	-	-
Short Duration Discussions (Discussions under Rule 176)	2-13	-	-	10-09
Discussion on the agrarian crises and suicides by farmers in various parts of the country	-	7-43	-	-
Discussion on various problems being faced by farmers in the country	0-44	-	-	-
Discussion on Commitment to India's Constitution as part of the 125 th Birth Anniversary Celebration of Dr. B.R. Ambedkar	-	-	-	17-23
Reply to the Discussion on the Working of the Ministry of Women and Child Development	1-01	-	-	-
Supplementary Demands for Grant—Laid on the Table	0-02	-	0-01	0-01
Budgets Laid on the Table	0-02	-	-	-
Budgets—General Discussion	21-39	-	-	-
Discussion on the Working of Ministries	-	06-37	-	-
Resolution/Government Resolution	0-04	-	-	0-03
Statutory Resolution	0-20	-	-	0-00
Government Legislative Business	14-47	19-54	0-16	8-15
Private Members' Business				
-Private Members' Resolutions	-	2-30	0-03	0-01
-Private Members' Bills	4-57	2-06	0-04	1-49
Valedictory Remarks	-	0-04	0-01	0-04
Points raised	15-11	10-03	5-30	13-02
TOTAL:	108-51	72-18	9-01	60-08



Committees

Parliamentary work is transacted not only in the House but also in the Committees, which, in fact, are called mini legislatures. There are at present 12 Standing Committees of the House, to which Members are nominated by the Chairman, Rajya Sabha. With a view to streamline the committee system and making the parliamentary scrutiny of the executive wider and effective, the number of Department-related Parliamentary Standing Committees was increased from 17 to 24 in July 2004, out of which, 8 function under the control and direction of the Chairman, Rajya Sabha and 16 function under the direction and control of the Speaker, Lok Sabha. The membership of these Committees was also reduced from 45 to 31, out of which 10 members are from the Rajya Sabha and 21 are from the Lok Sabha.

During the year 2015 out of a total of 94 reports presented by the Committees of Rajya Sabha, 83 reports were presented by the 8 Department-related Parliamentary Standing Committees which are serviced by the Rajya Sabha Secretariat. The details of the reports presented by the Committees are given in the Table below:

Table

Reports presented by the Committees of the Rajya Sabha during the year 2015

<i>No. of Reports</i>	<i>Subjects</i>	
<i>Committee on Subordinate Legislation</i>		<i>(Total: 5)</i>
221 st	Laying of Statutory Orders on the Table of the Rajya Sabha (233 rd Session)	
222 nd	Laying of Statutory Orders on the Table of the Rajya Sabha (234 th Session)	
223 rd	Report on the Reverse Mortgage Scheme, 2008	
224 th	Laying of Statutory Orders on the Table of the Rajya Sabha (235 th Session)	
225 th	Laying of Statutory Orders on the Table of the Rajya Sabha (236 th Session)	
<i>Committee on Petitions</i>		<i>(Total: 1)</i>
152 nd	Petition praying to put a check on cyber pornography by amending the Information Technology Act, 2000	
<i>Committee on Government Assurances</i>		<i>(Total:1)</i>
69 th	Implementation of Assurances laid during the 233 rd , 234 th , 235 th and 236 th Sessions/Requests for dropping and extension of time, study visit of the Committee, etc.	
<i>Committee on Papers Laid on the Table</i>		<i>(Total:3)</i>
146 th	Annual Reports and Audited Accounts of Government Companies/Organisations laid on the Table of Rajya Sabha during the 230 th Session	
147 th	Annual Reports and Audited Accounts of Government Companies/Organisations laid on the Table of the Rajya Sabha during the 232 nd Session	

- 148th Annual Reports and Audited Accounts of Engineers India Limited (EIL); Oriental Bank of Commerce (OBC); and National Buildings Construction Corporation (NBCC), New Delhi

Committee on Rules

NIL

Committee of Privileges ***(Total: 1)***

- 61st Report on the matter of breach of privilege regarding alleged monitoring and surveillance of mobile phone of Shri Arun Jaitley, the then Leader of the Opposition in the Rajya Sabha.

House Committee

NIL

Committee on Members of Parliament Local Area Development Scheme (MPLADS)

NIL

Committee on Ethics

NIL

Department-related Parliamentary Standing Committee on Commerce ***(Total: 6)***

- 117th Demands for Grants (2015-16) pertaining to Department of Commerce, Ministry of Commerce and Industry
- 118th Demands for Grants (2015-16) pertaining to Department of Industrial Policy and Promotion, Ministry of Commerce and Industry
- 119th Rubber Industry in India
- 120th Action Taken by Government on the observations/recommendations of the Committee contained in its 117th Report on Demands for Grants (2015-16) of Department of Commerce, Ministry of Commerce and Industry
- 121th Action Taken by Government on the observations/recommendations of the Committee contained in its 118th Report on Demands for Grants (2015-16) of Department of Industrial Policy and Promotion, Ministry of Commerce and Industry
- 122nd Ease of Doing Business

Department-related Parliamentary Standing Committee on Home Affairs ***(Total: 12)***

- 184th Action Taken by Government on the recommendations/observations of the Committee contained in 179th Report (ATR on 137th Report) of the Committee on the Rehabilitation of J&K Migrants
- 185th Demands for Grants (2015-16) of the Ministry of Home Affairs
- 186th Demands for Grants (2015-16) of the Ministry of Development of North Eastern Region
- 187th Action Taken by Government on the recommendations/observations of the Committee contained in its 177th Report on Coastal Security Scheme
- 188th Action Taken by Government on the recommendations/observations of the Committee contained in its 178th Report on Disaster Management in the Country
- 189th Action Taken by Government on the recommendations/observations of the Committee contained in its 176th Report on Functioning of Delhi Police

- 190th Action Taken by Government on the recommendations/observations of the Committee contained in its 182nd Report on Rescue, Rehabilitation and Reconstruction in the aftermath of the floods and landslides in J&K
- 191st Action Taken by Government on the recommendations/observations of the Committee contained in its 186th Report on Demands for Grants (2015-16) of Ministry of Development of North Eastern Region (DoNER)
- 192nd Action Taken by Government on the recommendations/observations of the Committee contained in its 185th Report on Demands for Grants (2015-16) Ministry of Home Affairs.
- 193rd Action Taken by Government on the recommendations/observations of the Committee contained in its 183rd Report on the Problems being faced by Refugees and Displaced Persons in J&K
- 194th Action Taken by Government on the recommendations/observations of the Committee contained in its 173rd Report on Strengthening of the working of Ministry of Department of North Eastern Region (DoNER) for effective implementation of Policies, Programmes, Schemes and Projects meant for North Eastern Region
- 195th Devastations caused by natural disaster, Hudhud cyclone in Andhra Pradesh and Odisha

Department-related Parliamentary Standing Committee on Health and Family Welfare
(Total: 10)

- 82nd Demands for Grants (2015-16) of the Department of Health and Family Welfare
- 83rd Demands for Grants (2015-16) of the Department of Health and Research
- 84th Demands for Grants (2015-16) of the Ministry of AYUSH
- 85th The Human Immunodeficiency Virus and Acquired Immune Deficiency Syndrome (Prevention and Control) Bill, 2014
- 86th The Homoeopathy Central Council (Amendment) Bill, 2015
- 87th The functioning of All India Institute of Medical Sciences (AIIMS)
- 88th Action Taken by Government on the recommendations/observations contained in its 71st Report on functioning of Central Government Health Scheme (CGHS)
- 89th Action Taken by Government on the recommendations/observations contained in its 82nd Report on Demands for Grants (2015-16) of the Department of Health and Family Welfare
- 90th Action Taken by Government on the recommendations/observations contained in its 83rd Report on Demands for Grants (2015-16) of the Department of Health Research
- 91st Action Taken by Government on the recommendations/observations contained in its 84th Report on Demands for Grants (2015-16) of the Ministry of AYUSH

Department-related Parliamentary Standing Committee on Human Resource Development
(Total: 10)

- 264th The Juvenile Justice (Care and Protection of Children) Bill, 2014
- 265th Demands for Grants (2015-16) of the Department of Higher Education, Ministry of Human Resource Development
- 266th Demands for Grants (2015-16) of the Department of Youth Affairs, Ministry of Youth Affairs and Sports

- 267th Demands for Grants (2015-16) of the Department of School Education and Literacy, Ministry of Human Resource Development
- 268th Demands for Grants (2015-16) of the Ministry of Women and Child Development
- 269th Demands for Grants (2015-16) of the Department of Sports, Ministry of Youth Affairs and Sports.
- 270th Performance of National Sports Development Fund and Recruitment and Promotion of Sportspersons- Part I
- 271st Performance of National Sports Development Fund and Recruitment and Promotion of Sportspersons- Part II
- 272nd Action Taken by Government on the recommendations/observations contained in its 266th Report on Demands for Grants (2015-16) of the Department of Youth Affairs, Ministry of Youth Affairs and Sports
- 273rd Action Taken by Government on the recommendations/observations contained in its 269th Report on Demands for Grants (2015-16) of the Department of Sports, Ministry of Youth Affairs and Sports

Department-related Parliamentary Standing Committee on Industry (Total: 8)

- 264th Demands for Grants (2015-16) pertaining to the Ministry of Micro, Small and Medium Enterprises
- 265th Demands for Grants (2015-16) pertaining to the Department of Heavy Industry, Ministry of Heavy Industries and Public Enterprises
- 266th Demands for Grants (2015-16) pertaining to the Department of Public Enterprises, Ministry of Heavy Industries and Public Enterprises
- 267th Action Taken by Government on the 259th Report of the Committee on Review of the Implementation of Khadi and Village Industries Commission (KVIC) Act, 1956
- 268th Report on Micro, Small and Medium Enterprises Development (Amendment) Bill, 2015
- 269th Action Taken by Government on the 266th Report of the Committee on Demands for Grants (2015-16) pertaining to the Department of Public Enterprises, Ministry of Heavy Industries and Public Enterprises
- 270th Action Taken by Government on the 265th Report of the Committee on Demands for Grants (2015-16) pertaining to the Department of Heavy Industry, Ministry of Heavy Industries and Public Enterprises
- 271st Action Taken by Government on the 264th Report of the Committee on Demands for Grants (2015-16) pertaining to the Ministry of Micro, Small and Medium Enterprises

Department-related Parliamentary Standing Committee on Personnel, Public Grievances, Law and Justice (Total: 6)

- 74th The Tribunals, Appellate Tribunals and other Authorities (Conditions of Service) Bill, 2014
- 75th Demands for Grants (2015-16) of the Ministry of Law and Justice
- 76th Demands for Grants (2015-16) of the Ministry of Personnel, Public Grievances and Pensions
- 77th The Lokpal and Lokayuktas and Other Related Law (Amendment) Bill, 2014
- 78th The Commercial Courts, Commercial Division and Commercial Appellate Division of High Courts Bill, 2015
- 79th Feasibility of "Holding Simultaneous Elections to the House of People (Lok Sabha) and State Legislative Assemblies"

Department-related Parliamentary Standing Committee on Science and Technology, Environment and Forests
(Total: 17)

- 254th Demands for Grants (2015-16) of the Ministry of Environment, Forest and Climate Change
- 255th Demands for Grants (2015-16) of the Department of Space
- 256th Demands for Grants (2015-16) of the Department of Atomic Energy
- 257th Demands for Grants (2015-16) of the Department of Scientific and Industrial Research
- 258th Demands for Grants (2015-16) of the Department of Science and Technology
- 259th Demands for Grants (2015-16) of the Department of Biotechnology
- 260th Demands for Grants (2015-16) of the Ministry of Earth Sciences
- 261th Pollution in Tier-II Cities of Punjab - Ludhiana and Amritsar
- 262nd Effects of Pollution on Taj
- 263rd High Level Committee Report to Review various Acts Administered by Ministry of Environment, Forest and Climate Change
- 264th Environmental Issues in Mumbai and Visakhapatnam
- 265th Reported Forecast of a Major Earthquake in Uttarakhand
- 266th E-Waste and E- Radiation
- 267th Unprecedented Floods in Srinagar and Warning and Forecasting of Flood and Environmental issues in Leh, Jammu and Pathankot
- 268th Environmental issues of the Nilgiris
- 269th Environmental issues of Himachal Pradesh in General and Shimla in Particular
- 270th Environmental issues of Kerala in General and Kochi/Ernakulam in Particular

Department-related Parliamentary Standing Committee on Transport, Tourism and Culture
(Total: 14)

- 217th The Anti-Hijacking Bill, 2014
- 218th Demands for Grants (2015-16) of Ministry of Civil Aviation
- 219th Demands for Grants (2015-16) of Ministry of Culture
- 220th Demands for Grants (2015-16) of Ministry of Road Transport and Highways
- 221th Demands for Grants (2015-16) of Ministry of Shipping
- 222th Demands for Grants (2015-16) of Ministry of Tourism
- 223rd National Waterways Bill, 2015
- 224th The Merchant Shipping (Amendment) Bill, 2015
- 225th Action Taken by Government on the observations/recommendations of the Committee contained in its 218th Report on the Demands for Grants (2015-16) of Ministry of Civil Aviation
- 226th Action Taken by Government on the observations/recommendations of the Committee contained in its 219th Report on the Demands for Grants (2015-16) of Ministry of Culture
- 227th Action Taken by Government on the observations/recommendations of the Committee contained in its 220th Report on the Demands for Grants (2015-16) of Ministry of Road Transport and Highways

- 228th Action Taken by Government on the observations/recommendations of the Committee contained in its 221th Report on the Demands for Grants (2015-16) of Ministry of Shipping
- 229th Action Taken by Government on the observations/recommendations of the Committee contained in its 222th Report on the Demands for Grants (2015-16) of Ministry of Tourism
- 230th Issues related to Security at Airports in India



Parliament and the People

There are two Reception Offices located in the Parliament House Complex, one at Parliament House (PH) and the other at the Parliament House Annexe (PHA). These Reception Offices help visitors to meet Members of Parliament, Ministers, officers and staff of the Rajya Sabha Secretariat. The Reception Offices also issue entry passes to the officials of the Ministries/Departments coming to the Parliament House and the Parliament House Annexe in connection with their official work. In the year 2015, these Reception Offices issued 43116 passes *i.e.* 26040 passes from Reception Office, PH; 16459 from Reception Office, PHA; 617 manual casual entry passes issued through Talkatora Gate No. 1 to the family members/guests of Hon'ble Members of Parliament.

The requests for the Public Gallery passes, Distinguished Visitors Gallery passes, DVG (Diplomatic) Weekly passes for witnessing the proceedings of the Rajya Sabha and the Central Hall/Central Hall Gallery passes for witnessing the Joint Sittings or other functions are received by the Notice Office. After due processing and approval, the Notice Office, in turn, forward these requisitions to the Centralised Pass Issue Cell (CPIC) for issuance of the Passes {Bar Coded or Radio Frequency (RF) Tags}, as the case may be. The request for issuance of Radio Frequency (RF) Tags is received by the CPIC directly; however, request for granting access to the restricted areas in Rajya Sabha Secretariat through RF Tags is received by the CPIC *via* Notice Office only. The work pertaining to the issuance of DVG (Diplomatic) Annual passes to high rank Diplomats like Heads of Foreign Missions, Consulates, Honorary Consulates and Heads of the U.N. Organisations is looked after by the Notice Office. The names of such diplomats are sponsored by the Ministry of External Affairs.

During the year 2015, CPIC, Rajya Sabha Secretariat issued/returned/updated 2356 Radio Frequency tags. Further, CPIC also issued/renewed 1163 Driver passes, 374 casual passes, 9656 Official Box/Diplomat passes, 1604 Press Gallery passes, 6707 Public/Distinguished Visitors Gallery passes (including group passes) and 249 Central Hall passes in favour of the visitors.

In addition to the above, there was an inflow of 3761 officials of the Ministries, 239 Distinguished Visitors, 8271 visitors of the Public Gallery to witness the proceedings of the Rajya Sabha. Besides, 8407 attendances of the Press Correspondents were also registered. On the recommendation of Members of Parliament/Officers of the Secretariat, 8296 visitors were taken for show-around of the Parliament House by the Parliament Security Service staff. In all, the security staff regulated a flow of 72,090 persons/visitors/guests excluding the passes issued to officials of the Lok Sabha Secretariat, Rajya Sabha Secretariat, Ministry of Parliamentary Affairs and Allied Services inside the Parliament House Complex during the year.

Verification done by Fire and Technical (F&T) Wing

The F&T Wing of the Parliament Security Service is responsible for verifying the character/ antecedent of the individuals who intend to visit the Parliament House Complex. A total number of 3812 verifications were done during the year which include 68 for Journalists, 3325 for visitors (same day) of the Public Gallery (PG), 195 for visitors (same day) of the Distinguished Visitors Gallery (DVG), 03 for Press

Gallery (Same day), 62 for casual labourers, 39 for casual staff members and 120 for PSs/PAs of the Members of Parliament.

RTI Cell

After the promulgation of the Right to Information (RTI) Act, 2005, the same was implemented in the Rajya Sabha Secretariat *w.e.f.* September 2005. The RTI has played a pivotal role in bringing the citizens of the country closer to the working of the Parliament. The first Central Public Information Officer (CPIO) and the first Appellate Authority of the Secretariat were appointed *vide* notifications dated 30.09.2005 and 07.10.2015, respectively. Later on, an RTI Cell was set up in May 2007. The Cell has been dealing with all RTI related work under the supervision of the CPIO, Rajya Sabha Secretariat to carry out the provisions of the RTI Act in the Secretariat. The RTI Cell has mainly been entrusted with the following responsibilities:

- (i) All work relating to the applications received under Section 6(1) of the RTI Act, 2005.
- (ii) All work connected with the transfer of application under Section 6(3) of the RTI Act, 2005.
- (iii) All work relating to appeal received under Section 19(1) of the RTI Act, 2005.
- (iv) All work relating to second appeals under Section 19(3) of the RTI Act, 2005;
- (v) All work relating to discharge of other responsibilities cast upon the Public Authority under the RTI Act, 2005.

The Section has been using a Computerised Diary Software since 2006 to maintain the information pertaining to the Applications/First Appeals/Second Appeals and the other receipts received in the Section. The information pertaining to each of the above receipt type has to be maintained and updated in the Software at the Section level. Since the work concerning RTI is time-bound, the Section maintains through the diary software information regarding the receipts, *i.e.* details of the Sections from whom assistance is being sought. Reminders are issued to the concerned Sections/Branches which have not supplied information. The software is monitored at all levels, including CPIO to monitor pendency of receipts and their disposal as well.

During the year 2015, the RTI Cell received 934 RTI applications, 50 First Appeals and 11 Second Appeals filed with the Central Information Commission (CIC), 34 miscellaneous applications and 130 link applications. The Secretariat received a total of Rs. 13,797/- in the form of application fees and towards cost of information under the RTI Act, details of which were separately maintained in a Cash Register, 2015.

The Secretariat adopted and joined the Web-Portal RTI online system, launched by Department of Personnel and Training. The system was implemented in the Secretariat *w.e.f.* 05.10.2015. During the year 2015 (*i.e.* 04.10.2015 to 31.12.2015), the RTI Cell has received 105 online RTI applications and 5 online first appeals, while no second appeal was received.



New Initiatives

Question Hour

The following initiatives were taken to make the Question Hour more effective:

1. **Redevelopment of Parliament Question Processing System:**

A new Parliament Question Processing Software was developed by NIC in consultation with the Question Branch. Some of the features of the Software were put to use during the 237th Session of Rajya Sabha. The new Software has many new features including preparation of Camera Ready Copy (CRC) of Questions' list in English and Hindi and facilities for auto and manual balloting and computerised rounding for preparation of Questions' list.

2. **Workshop for handling Parliamentary Business:**

An interactive workshop was organised on 3 November 2015 in the Main Committee room, Parliament House Annexe to sensitise the officers and staff of Ministries/Departments about the practice and procedure for handling the Parliamentary Business. Representatives from all the Ministries/Departments attended the programme.

Parliament Security Service - HRD initiative - ATP Wing

To strengthen the security management, emphasis is laid on training and grooming of officials in the Parliament Security Service (PSS). During the year 2015, several steps were taken up to enhance the efficiency, knowledge, skills and personality development of the security personnel. In pursuance of achieving this objective, Parliament Security Service organised various in-house trainings and courses with specialised agencies at national and international level. Furthermore, Parliament Security Service personnel also participated in other in-house programmes conducted by the Training Unit of the Rajya Sabha Secretariat.

All the Parliament Security Service officials attended "MPs Identification and Familiarisation Programme", twelve (12) officials attended "BPST" training programme for Parliament Security Service and five (5) officials attended "BPST" training for security officials of Rajya Sabha Secretariat, Lok Sabha Secretariat and State Legislatures. In addition, two (2) officials underwent "Workshop on Communication Skills" and two (2) officials attended "Workshop on Team Building and Leadership" at ISTM, Delhi.

During the year 4 PSS officials underwent training course on "Civil Defence & Disaster Management", 4 officials on "Unexploded Bomb and Explosive safety", 4 officials attended "Training of Trainers on Radiological & Nuclear Emergency", 4 officials underwent training on "Basic Life Support" and 4 officials on "National Seminar on Disaster Management" at National Civil Defence College (NCDC), Nagpur.

Further, specialised course on Anti-Terrorism Assistance Programme (ATA) was also conducted by Ministry of Home Affairs wherein, one official attended "ATA-10993 (Terrorist Crime Scene Investigation) at Central Detective Training School (CDTS), Hyderabad. In addition to that, 8 officials also attended training programme at various Central Detective Training Schools (CDTSs) which include 4 officials who attended Crime Scene Investigation, 2 officials attended Self Development and Conflict Management at CDTS, Kolkata and 2 officials attended Collection & Preservation of Digital Evidence at CDTS, Ghaziabad. 6 officials of the

Parliament Security Service also underwent Induction Level Training at Police Training College, Jharoda, New Delhi from 12 October to 4 December 2015. To enhance the knowledge of security officials towards CBRN (Chemical, Biological, Radiological & Nuclear) threats, 10 officials attended CBRN defence course at National Disaster Management Authority (NDMA), New Delhi and 5 officials attended (CBRN Defence Training at INMAS, DRDO, New Delhi. Further, 2 officials also attended 15th International seminar on National Bomb Data Centre, NSG, Manesar, Haryana and 3 officials completed Post Graduate Diploma in Disaster Preparedness & Rehabilitation from Red Cross Society, New Delhi in affiliation with GGSIPU (Guru Govind Singh Indraprastha University).

As regards overseas training/course, one (1) officer underwent Parliamentary Administration training at RIPA, London, UK.

During the year 2015, the Training Wing of the Parliament Security Service covered almost all the Security Personnel *vide* 956 slots in the various in-house training programmes. Besides, 65 Security Personnel of the Parliament Security Service, Rajya Sabha Secretariat also underwent training with other agencies.

Keeping in view the prevailing threat perception and ensuring security of the VVIPs/VIPs and the Parliament House, special briefing sessions were regularly conducted for the Parliament Security Service staff before the commencement of every Session, in which officers gave briefings to the Security Personnel on various security measures on the basis of intelligence inputs received from the Intelligence Agencies of the country in order to enhance their operational and functional efficiency.

Computerisation

During the year, I.T. Section (Hardware & Software), undertook various tasks relating to implementation of IT Plan, groundwork for preparation of new IT Plan (2016-18), further computerisation of Rajya Sabha Secretariat, provision of IT services for Members of Rajya Sabha and making available information regarding Rajya Sabha and its proceedings to Members, Media and the general public.

During the year 2015, the following customised software applications were developed/modified/initiated for Members/concerned Sections of the Secretariat:

- (i) Notice Office Diary MIS — This new application has been developed in .Net for use by the Notice Office for diarizing the different notices received and generation of reports based on different parameters.
- (ii) Pensioner's MIS (PAO) — This application is being used by Pay and Accounts Office (P&AO) to maintain the Pensioner's data.
- (iii) Online requisition for passes — This new application has been developed for submitting the online requisition by different Sections for various passes.
- (iv) Paper Laid Info System—This Application is used to manage and monitor the various papers/ reports laid by the various Ministries/Departments/Organisations on the table of Rajya Sabha. The Application generates various kinds of reports for the use of the COPLOT Section. The Application has now been converted in .Net.
- (v) Parliament Question Processing System (PQPS) — PQPS application has been developed for Questions Branch, Rajya Sabha for processing of Questions Notices, starting from diarizing of notices to printing of questions list in CRC format. PQPS provides automatic balloting as well as manual balloting. This application has been made in Hindi also.
- (vi) Conference and Protocol—This application has been developed in .Net and is being used for maintaining the records of expenditure incurred on delegates visiting aboard.
- (vii) RTI Application Management System—This application is used for new entry, editing, report generation and searching the status of RTI applications. Searching can be done on the basis of

name, status of application, date of application, file no. and type. Different reports like total pendency, all receipts, disposal statistics etc. can be generated through it.

Besides the above software applications, the following new initiatives were undertaken for the benefit of Members:

- (i) Launched the two e-learning courses on Digital Literacy and Basic Computer concepts which have been got developed through NIELIT for benefit of the Members.
- (ii) Extended the facility of Digital Locker System with e-sign, Online Digital Signature Service, launched by the Government to the Members. Digital Locker is aimed at eliminating the usage of physical documents and enable the sharing of e-documents across government agencies via a mechanism to verify the authenticity of the documents online. The facility is available for all AADHAR card holders.

During the year 2015, the Secretariat also procured 121 Desktop Computers, 6 Laptop Computers, 51 DeskJet/OfficeJet Printers/Multifunction Printers, 53 LaserJet Printers, 5 Scanners, 33 UPS, 144 Batteries, 20 Pen Drives and 52 Adobe Acrobat Professional Software for various Sections/Officers of the Rajya Sabha Secretariat. Besides the above mentioned equipments, LAN items like switches, cables, I/Os, patch cords and other items, were also procured for use in the Rajya Sabha Secretariat.

O&M Section

Following process improvement and monitoring were initiated during the year:

- (i) New and Revised Inspection Performa of all the Sections of the Secretariat was introduced and the Annual Office Inspection of 2015 has been carried out using the new Annual Inspection Proforma.
- (ii) Work regarding review of retention period of records/files of the Secretariat was undertaken.

Training Programmes

One of the important assignments of the Training Cell is to explore new vistas for training of the employees of the Secretariat. The following new programmes were conducted in the year 2015:

- (i) As desired by the Secretary-General, a workshop on Members' Login Application on the Rajya Sabha Website for officers and staff of Rajya Sabha Secretariat was organised.
- (ii) A workshop on Word Processor and Acrobat Professional Software for officers of the Editorial and Translation Service was organised.

Efforts are being made to explore more avenues for improving skills of officers and staff of all the Services of the Secretariat.

RTI Online System

In order to make the system more transparent, the Rajya Sabha Secretariat had adopted and joined the Web Portal RTI Online System launched by the Department of Personnel and Training, Government of India. RTI applications are being received online by Central Public Information Officer (CPIO) through the System, which further are transmitted online to the concerned Section(s)/Branch(es)/Officer(s). The requisite Information is then provided by the concerned Branch(es) to the CPIO/RTI Cell in digital format. To facilitate online transmission of Application and the required Information, IDs have been provided to the concerned Sections/Branches/Officers by the RTI Cell.

M.A. Section

The House Committee, under M.A. Section, along with the Ministry of Urban Development, Land and Development Office, got constructed Special Type VI Multi Storeyed (MS) flats with state-of-the-art facilities exclusively for Members of the Rajya Sabha at 2, Talkatora Road, by demolishing the old dilapidated bungalow there. The Foundation stone of the project was laid by Shri M. Hamid Ansari, Hon'ble Chairman, Rajya Sabha on 28 August 2012 and after the completion of the complex it was inaugurated by the Hon'ble Chairman, Rajya Sabha on 24 April 2015. A Gymnasium/Health Club was also opened for Members of the Rajya Sabha at

SWAJAS Deluxe Complex and the same was inaugurated by Shri M. Venkaiah Naidu, Hon'ble Minister of Urban Development on 17 December 2015.

The Library, Reference, Research, Documentation and Information Service (LARRDIS)

The following new initiatives were undertaken by the LARRDIS during the year 2015:

- (i) *Background Papers on Bills pending in the Rajya Sabha*— Before the 234th Session, Secretary-General directed that Background Papers on Bills pending in the Rajya Sabha for its consideration and passage during the Session may be prepared for use of the Members of Rajya Sabha. During the year, Background papers on 17 Bills, pending in the Rajya Sabha, were prepared.
- (ii) *Rajya Sabha Members Biographical Sketches: 1952-2003 (Updated edition)*—Secretary General has directed that the publication titled 'Rajya Sabha Members Biographical Sketches: 1952-2003' may be updated by the LARRDIS. Earlier the Table Office used to update this publication. The publication contains brief bio-data of all the Members of Rajya Sabha from 1952-2003 (updated till November 2003). The process of compilation of the manuscript was initiated on the basis of information published in the biennial editions of the 'Rajya Sabha Who's Who'. As requested, National Informatics Centre (NIC), Parliament House, provided the 'Word file' of the 2004 edition of the publication. The existing entries in the printed version were checked. The information pertaining to the 'Obituary Reference' made in the House was culled out from the publication titled 'Resume of the Business Transacted by Rajya Sabha' (200th Session onwards). The relevant information was updated in the respective entries of the brief bio-data of the concerned Members. Additional entries regarding brief bio-data of Members elected/nominated after November 2003 are being prepared and incorporated at appropriate places in the alphabetic order. The brief bio-data categorised under the alphabets 'A-C' (360 entries) were compiled and submitted for approval.
- (iii) *Updation of Booklets being distributed amongst the newly elected/nominated Members during the orientation programme*— As per the direction of the Secretary-General, the work relating to the updation of the following ten Booklets, being distributed amongst the newly elected/nominated Members during the orientation programme held every two years, has been transferred from the Training Cell to the LARRDIS:
 1. The Law-Making Process;
 2. Rajya Sabha - Its Contribution to Indian Polity;
 3. How to be an Effective Legislator;
 4. Information Management for Legislators - 'A Background Note';
 5. Executive - Its Accountability to Parliament;
 6. Members - Do's & Don'ts;
 7. Information at a Glance;
 8. Committee System in Rajya Sabha;
 9. Role of the Leader of the House, Leader of the Opposition and Whips; and
 10. Parliamentary Privileges.

Accordingly, file/notings regarding the process involved in the updation of the Booklets were acquired from the Training Cell to pursue the work.
- (iv) *Publication on Presidential Address/Debates*— A publication on the Presidential Address and debates and discussion on the Motion of Thanks to the President's Address in both Houses was to be brought out. The first publication would cover the year 2013 and thereafter subsequent publications would be brought out covering previous years. The printed copies of the publication 'President's Address and the Motion of Thanks-2013' were received in the Section.



International Cooperation and Inter-parliamentary dialogue

Inter-parliamentary cooperation promotes understanding at the level of people's representatives. In order to promote understanding among parliamentarians of the world and also put forth India's view point at various fora, six Indian parliamentary delegations attended international conferences/meetings in various countries during the year. During this period, a total of 8 foreign parliamentary delegations visited India. The details of these visits are given in the Tables (A & B) below:

A. VISITS OF INDIAN PARLIAMENTARY DELEGATIONS ABROAD DURING THE YEAR 2015

INDIAN PARLIAMENTARY DELEGATIONS TO INTERNATIONAL CONFERENCES/MEETINGS

COUNTRY	DATE OF VISIT	PURPOSE OF VISIT	NAME OF RS MEMBERS
1. Geneva, Switzerland	16-17 Feb. 2015	Annual 2015 Session of the Parliamentary Conference on the WTO	Shri Anand Sharma (INC)
2. Hanoi, Vietnam	26 March-3 April 2015	132 nd Assembly of IPU	Dr. E.M. Sudarsana Natchiappan (INC), Shri M.P. Achuthan (CPI)
3. Tokyo, Japan	27-28 May 2015	IPU Global Conference of Young Parliamentarians	Shri Ritabrata Banerjee [CPI(M)]
4. Brussels, Belgium	22-26 June 2015	Goodwill Delegation	Dr. M.S. Gill (INC), Shri Satish Chandra Misra (BSP)
5. New York, USA	30 Aug-3 Sept. 2015	Fourth World Conference of Speakers of Parliaments	Prof. P.J. Kurien, HDC
6. Geneva, Switzerland	17-21 Oct. 2015	133 rd Assembly of IPU	Shri Rangasayee Ramakrishna (BJP), Prof. M.V. Rajeev Gowda (INC), Shri Ishwarlal Shankarlal Jain (NCP)

B. VISITS OF FOREIGN PARLIAMENTARY DELEGATIONS TO INDIA DURING THE YEAR 2015

COUNTRY	DATE OF VISIT	NO. OF DELEGATES	NAME OF LEADER
1. Russian Federation	25-27 Feb. 2015	12	H.E. Mr. Sergey Naryshkin, Chairman of the State Duma of the Federal Assembly of the Russian Federation. The delegation called on HVPI/HC, RS on 26 February 2015 at Parliament House.
2. Afghanistan	2-6 March 2015	34	A Delegation from Meshrano Jirga (Upper House) of the Afghan Parliament called on Secretary-General, Rajya Sabha on 3 March 2015 at Parliament House.
3. Czech Republic	27-30 April 2015	8	H.E. Mr. Frantisek Bublan, Chairman of the Committee on Foreign Affairs, Defence and Security (Member of the Czech Social Democratic Party Caucus). The meeting of the delegation with the LOP, RS held on 27 April 2015 at Parliament House.

	COUNTRY	DATE OF VISIT	NO. OF DELEGATES	NAME OF LEADER
4.	China	13-16 June 2015	7	H.E. Mr. Zhang Dejiang, Chairman of National People's Congress of the People's Republic of China. The delegation called on HVPI/HC, RS on 15 June 2015 at Parliament House.
5.	Bhutan	9-14 Aug. 2015	11	H.E. Mr. Jigme Zangpo, Speaker of the National Assembly of the Parliament of Bhutan. The delegation called on HVPI/HC, RS on 11 August 2015 at Parliament House.
6.	Indonesia	2-6 Oct. 2015	7	H.E. Mr. Rambe Kamarul Aaman, Head of Golongan Karya Party Faction. The delegation called on HDC, RS on 7 October 2015 at Parliament House.
7.	Afghanistan	6-7 Oct. 2015	9	Deputy Minister of Parliamentary Affairs, Secretaries-General and Assistance to Legislative Bodies of Afghanistan (ACBA) staff called on Secretary-General, Rajya Sabha on 7 October 2015 at Parliament House.
8.	Slovenia	24-27 Nov. 2015	8	H.E. Dr. Milan Brglez, President of the National Assembly of the Republic of Slovenia. The delegation called on HVPI/HC, RS on 27 November 2015 at Parliament House.



Secretariat

The total staff strength of the Rajya Sabha Secretariat during the year 2015 stood at 1593 (1517+75 tenure+1 ex-cadre), out of which 425 persons were holding Group 'A' posts. On attaining the age of superannuation, 20 employees retired from service in the Secretariat. Besides, 1 employee took voluntary retirement, 3 employees resigned and 4 employees expired during the year.

The Secretariat consists of the following Services:

- (i) Legislative, Financial, Executive and Administrative Service;
- (ii) Library, Reference, Research, Documentation and Information Service;
- (iii) Verbatim Reporting Service;
- (iv) Private Secretaries & Stenographic Service;
- (v) Simultaneous Interpretation Service;
- (vi) Printing & Publications Service;
- (vii) Editorial and Translation Service;
- (viii) Parliament Security Service;
- (ix) Drivers & Despatch Riders Service; and
- (x) Messenger Service.

A brief description of the mandate of the Secretary-General, Secretary, Additional Secretaries, Joint Secretaries, Directors and Joint Directors in-charge of different divisions/services is given in the table at the end of the Chapter.

O&M: Efficiency, transparency, order and method

The primary responsibility of the O&M Section is to bring out efficiency and transparency in the working of the Secretariat through improvement in the organisational structure and simplification of procedures, etc.

With a view to achieve target oriented performance with greater accountability, Annual Action Plans for the year 2015 setting goals/targets for all sections were formulated after due consultation with concerned sections. They were also uploaded on intranet for ready reference of concerned sections. At the end of the year, concerned Divisional Heads reviewed achievements *vis-a-vis* targets set out in Action Plans of sections under their charge and submitted status report. Status reports of various sections were examined by O&M Section. In accordance with the directions of the Secretary-General, the work of the compilation of Annual Action Plan 2016 was initiated in November 2015.

The Section compiled and circulated Annual Report for the year 2014 of the Rajya Sabha Secretariat. The Report besides containing narration of activities undertaken during the year also records the year's achievements *vis-a-vis* targets and new initiatives taken up. It was put both on the Rajya Sabha Internet and Intranet websites. Action has also been taken for preparation of Annual Report for the year 2015.

During the year, inspection of 58 Sections of the Secretariat for identification of problems and constraints within the Sections and to devise ways and means for improvement was undertaken. The observations of the Inspecting Officers were conveyed to the concerned Sections for follow up action and they were requested to furnish Action Taken Reports. Consolidated section-wise summary of important points observed/recommended by Inspecting Officers during Annual Office Inspection-2015 and status of Action Taken Reports was submitted for information to the Secretary-General. Action has also been initiated to conduct inspection of 58 Sections of the Secretariat for the year 2015.

The work relating to digitization of old records was initiated in the year 2012 in O&M Section. During the year 2015, almost 1 lakh pages of old records of the Secretariat were digitized.

Despatch and Distribution Work

Distribution Section of the Secretariat is the nodal Section for receiving the communications for and on behalf of the Secretariat, its Officers and Sections. It also distributes parliamentary papers to the Presiding Officers, Members, Ministers, Ministries and Departments of the Government and others. Within the Secretariat, the distribution of papers amongst different Sections and Officers is also done by this Section. During the year 2015, the Distribution Section received 1,15,610 communications. The total number of despatches made by the Distribution Section during the year was 7,72,153 to different addresses.

Printing Work

The Printing and Publications Service is responsible for all work connected with the printing of parliamentary papers such as Bulletins, List of Business, List of Members, Bills, Reports and evidence of Committees, Who's Who of Members of Rajya Sabha, Debates and their Indices and other publications of the Secretariat brought out from time to time. It also looks after all the preparatory and co-ordination work with the Government of India Press including proof reading, technical advice, monitoring of progress, etc. Printing and Publications Service handled printing of a total of 2,15,572 pages during the year 2015.

Training and Capacity Building of Officers and Staff

Training Cell conducts various training programmes for the Members of Parliament, officers and staff of the Secretariat. Training Programmes include both in-house trainings and trainings at outside institutions. Officers are also nominated for various foreign training programmes/exchange programmes/study visits.

During the year 2015, Training Cell organised various in-house training programmes and workshops on subjects such as Comprehensive Training Programme Level JL-2 for Senior Clerks, Comprehensive Training Programme Level JL-4 for Senior Executive Assistants (first batch), Comprehensive Training Programme Level JL-5 for Senior Executive Assistants (second batch), Comprehensive Training Programme Level OL-1 for Assistant Directors/Executive Officers, Induction Level Training Programmes for newly recruited Junior Clerks and Senior Executive Assistants, Induction Level Training Programmes for newly recruited Junior Clerks, Senior Executive Assistants and Translators, Induction Level Training Programmes for newly recruited Junior Parliamentary Interpreters and Junior Parliamentary Reporters, Workshop on Word Processor and Acrobat Professional Software for Editorial and Translation Service, Workshop on Training Programme on Members' Login Application on the Rajya Sabha Website and training programme on Mantra-Rajya Sabha Translation Software for the Officers and Translators of Editorial and Translation Service and Synopsis Section.

Training Cell sent officials on various training courses organised by Bureau of Parliamentary Studies and Training, Lok Sabha Secretariat, viz. two (2) officials attended Training Course for officials working in Committees of the Lok Sabha, Rajya Sabha and State Legislature Secretariats, four (4) officials attended Training Course for officials of the Lok Sabha, Rajya Sabha and State Legislature Secretariats dealing with Questions, Legislative and Budgetary Processes, three (3) officials attended Training Course for Reporters working in the Lok Sabha, Rajya Sabha and State Legislature Secretariats and five (5) officials attended Training Course for Security Officials of the Lok Sabha, Rajya Sabha and State Legislature Secretariats. Apart from this, seventeen (17)

officials were sent to attend the Training Programme on Legislative Drafting and Parliamentary Procedure held at Indian Institute of Public Administration (IIPA), New Delhi.

Six hundred and seventy two (672) officials of Parliament Security Service attended various training programmes/workshops: In-house 4th phase of Power Point Presentation Programme; In-house 5th phase of Power Point Presentation Programme; In-house 6th phase of Power Point Presentation Programme; Course "58 Unexploded Bombs & Explosive Safety" at National Civil Defence College (NCDC), Nagpur, Maharashtra; Course "14 TOT on Radiological & Nuclear Emergency" at National Civil Defence College (NCDC), Nagpur, Maharashtra; Course ATA-10993 "Terrorist Crime Scene Investigation" at Central Detective Training School (BPR&D), Osmania University Campus, Ramanthapur, Hyderabad; Course on "Crime Scene Investigation" at CDTs Kolkata, West Bengal; Course "Collection & Preservation of Digital Evidence" at CDTs, Ghaziabad; In-house 7th Power Point Presentation; "Self Development and Conflict Management Course" at BPR&D, the Central Detective Training School, 30, Gorachand Road, Kolkata; "9th Induction Level Training Course (ILTC)" for newly recruited Security Assistants, Gr. II of Parliament Security Service Lok Sabha/Rajya Sabha at Police Training College (PTC), Delhi Police, Jharoda Kalan, New Delhi; Course on "22 Basic Life Support" at National Civil Defence College, Nagpur; and Course on "Disaster Management" also at National Civil Defence College, Nagpur.

During the year 2015, Eleven (11) Officers of the Rajya Sabha Secretariat were sent to participate in various training programmes/conferences abroad: one (1) officer from LARRDI Service attended 31st IFLA Pre-Conference of Library and Research Services and the 81st International Federation of Library Associations and Institutions (IFLA) General Conference and Assembly at Cape Town, South Africa; ten (10) officers from different services attended Training Programme on Parliamentary Administration: European Study Tour, at RIPA International, London and at European Parliament at Brussels, Belgium.

Training Cell also organised a Refresher Course in IT Skills for the Members of Rajya Sabha and their Personal Staff in collaboration with the National Informatics Centre (NIC). One (1) Member of Rajya Sabha and eight (8) of their Personal Staff attended this programme.

Three (3) officials from Parliament Security Service were nominated for the one-year part time Post Graduate Diploma Course in Disaster Preparedness & Rehabilitation 2015-16 organised by Indian Red Cross Society, 1, Red Cross Road, New Delhi. Three (3) officials from Editorial and Translation Service and two (2) from Verbatim Reporting Service were nominated for Vishwa Hindi Sammelan organised by Ministry of Home Affairs at Bhopal, Madhya Pradesh.

Research notes/ interventions/speeches/messages, etc., for use of Presiding Officers and Secretary-General

During the year, the Library, Reference, Research, Documentation and Information Service (LARRDIS) prepared a number of speeches/interventions/notes/briefs/communications/papers on various items of agenda for use of the Secretary-General for various Parliamentary Conferences such as the Association for Secretaries General of Parliaments (ASGP) meeting held in Hanoi, Vietnam, in March/April 2015, SOCATT Conference held in Islamabad, Pakistan, from 3-8 October 2015, Conference of Secretaries of Legislative Bodies in India held at Lucknow in January 2015; for use of the Deputy Chairman at Conferences like Fourth World Conference of Speakers of Parliament, United Nations Headquarters, New York (USA) from 31 August to 2 September 2015, 23rd Conference of Speakers and Presiding Officers of the Commonwealth (CSPOC) held in Kota Kinabalu Sabah, Malaysia from 9-14 January 2016, 5th CPA India Region Conference held in Goa from 11-14 February 2015; and for the use of Rajya Sabha delegates at 132nd Assembly of the IPU held in Hanoi, Vietnam in March/April 2015 and 133rd Assembly of the IPU held in Geneva, Switzerland from 17-21 October 2015. In all 44 speeches and other write-ups were prepared for various conferences in 2015.

Besides, 1 speech, 4 write ups/papers, 3 messages and 'information at a glance' on 2 state legislative assemblies were also prepared for use of the Chairman, Deputy Chairman and Secretary-General, which

included Valedictory Address at the National Conference on Mathematics and Computer Applications organised by the Women's Christian College, Chennai in January 2015, message for a commemorative volume to be brought out by the Lok Sabha Secretariat on Shri Jagannathrao Joshi; and a message in Hindi for the 10th edition of *Nutan Pratibimb*.

In addition, comparative notes on Parliament of India and the Parliaments of Afghanistan, Argentina, Australia, Bhutan, China, Costa Rica, Czech Republic, Indonesia, Russia, Serbia and South Korea were prepared for use of the Chairman and Secretary-General, Rajya Sabha during the visits of Parliamentary delegations from these countries. Besides, the LARRDIS also involved in the publications, namely 'Rajya Sabha and its Secretariat: A Performance Profile 2014' (English and Hindi); and 'Who's Who Rajya Sabha 2014'.

A questionnaire on Parliaments and the Sustainable Development Goals (SDGs) was received from the Inter-Parliamentary Union for updation of information on the IPU website and one questionnaire was received from SOCATT for 'The Table' volume 2014. Replies to these questionnaires were prepared and sent to the Conference and Protocol Section, Rajya Sabha Secretariat for further action.

Prior to the commencement of the Sessions of Rajya Sabha, list of issues likely to be raised during the Session is prepared. For the 234th Session 16 issues were identified and were sent to the Ministry of Parliamentary Affairs for obtaining the briefs on the issues from the concerned Ministries and further, to prepare their summary in a page, in bullet points, for perusal of the Hon'ble Chairman, Rajya Sabha. However, as per the direction of the Secretary-General, the practice of sending the issues to the Ministries for obtaining briefs was discontinued and instead, Short Notes were prepared on the issues at the Section level. Total 27 Short Notes were prepared on various issues selected by the Secretary-General during the year. Further, as directed by the Secretary-General, work regarding preparation of Background Papers on Bills pending in the Rajya Sabha for consideration and passage, for perusal of the Members, was initiated. During the year 17 Background Papers were prepared on various pending Bills.

Besides, brief reviews of the important discussions and legislative business transacted in Rajya Sabha during the 233rd, 234th, 235th and 236th Sessions were prepared for being published in the Journal of Parliamentary Information (JPI), brought out by the Lok Sabha Secretariat. Statistical information relating to the 233rd, 234th, 235th and 236th Sessions of Rajya Sabha and sittings of the various Committees of Rajya Sabha including latest party positions were also compiled for the same purpose.

As directed by the Secretary-General, after the conclusion of every Session, a letter containing significant developments on parliamentary procedures, points of constitutional or procedural importance, rulings/observations/directions from the Chair, number of reports presented by the Committees including DRPSCs, etc. is prepared.

Dr. S. Radhakrishnan Chair and Rajya Sabha Fellowships

The Council of States (Rajya Sabha) has instituted a Chair named after Dr. S. Radhakrishnan, the first Vice-President of India and Chairman of Rajya Sabha and two Rajya Sabha Fellowships with the objective of promoting an in-depth inquiry and research on different aspects of parliamentary democracy in India. A Search and Advisory Committee has been constituted to assist the Hon'ble Chairman, Rajya Sabha in the selection as well as operation of the Chair and the Fellowships. The duration period of the Chair is for two years and that of the Fellowships is for one year.

Prof. (Dr.) N.R. Madhava Menon, an eminent authority on legal education, founder of National Law School of India University (NLSIU) in India and former Member, Commission on Centre-State Relations, Government of India, was awarded the first Dr. S. Radhakrishnan Chair. Prof. Menon worked on the research project namely, 'Parliament and India's Socio-Economic Transformation-1950-2000: A Review Report'. He submitted the final report in May 2013 and got it published. Prof. Peter Ronald de Souza, Faculty, Centre for the Study of Developing Societies (CSDS), New Delhi, has been awarded the second Dr. S. Radhakrishnan Chair for two years i.e. from May 2015 to April 2017. His research project to work on is titled "Offensive Expression: the 'threshold' question in Indian democracy".

The first two Rajya Sabha Fellowships were awarded to Dr. Rahul Ramagundam and Dr. M. Manisha for the year 2010-11. In the second round of Rajya Sabha fellowships for the year 2011-12, the fellowships were awarded to Ms. Suvarna Damle and Dr. Jayaprakash Mavinakuli. The latter however, expressed his inability to carry on the research project and therefore was no longer a Fellow. In the third round of Rajya Sabha fellowships, Dr. K.K. Kailash, Assistant Professor, Department of Political Science, University of Hyderabad and Dr. Hilal Ahmed, Associate Fellow, CSDS, have been awarded fellowships for the year 2015-16.

This letter is sent by the Secretary-General, Rajya Sabha to the Secretary-General, Lok Sabha. Four letters relating to the 233rd, 234th, 235th and 236th Sessions prepared by the LARRDIS were sent to the Secretary-General, Lok Sabha.

The LARRDIS also maintains a small library for use of officers and staff of the Secretariat who are permitted to borrow books for official use. During the year 2015, 114 books were procured of which 14 were added to the Library and 100 were supplied to officers/sections of the Secretariat for official use as per their requisitions. Besides, 335 books/magazines were issued to the officers and staff of the Secretariat. Also, apart from subscribing magazines/journals (22) and newspapers (11 English and 9 Hindi) for the Library, the Section also act as nodal agency to process reimbursement claims of newspapers/magazines being subscribed by the Chairman, Deputy Chairman, Chairmen of Committees of the Rajya Sabha, Leader of the Opposition, Secretary-General, Secretary and Additional Secretaries, During the year 2015, a total of 314 bills/claims regarding newspapers/magazines were processed by the Section.

Media, Education and Audio-Visual Unit Work

The Press & Media Unit, created on 17 November 2003, was rechristened as the Media, Education and Audio-Visual Unit as part of the restructuring of the LARRDIS *w.e.f.* 19 September 2008. The Unit continues to function as the nodal section for liaising with media organisations and media persons.

During the year 2015, Media, Education and Audio-Visual Unit issued 218 permanent photo passes to the correspondents of newspapers/news agencies/electronic media having a sanctioned quota for the Rajya Sabha Press Gallery for one-year duration and 32 passes issued to journalists under Long and Distinguished Service category which included 3 newly accredited journalists under the aforesaid category. During the year, 2 news channels were given Temporary Press Gallery passes, 1 newspaper was accredited, 1 journalist under the Freelance category was admitted to the Rajya Sabha Press Gallery and seven (7) journalists were provided Central Hall facility in the year 2015. During the year names of 827 journalists eligible for Temporary and Sessional passes were recommended to the Centralized Pass Issue Cell (CPIC) for issuance of bar coded passes. Besides, names of 250 journalists having annual Rajya Sabha Press Gallery passes were sent to the Centralized Pass Issue Cell (CPIC) for issuance of the RF Tags. The Unit also handles the work relating to the issuance of Parking Labels to press correspondents to enable them to have access to the Parliament House Complex. During the year 2015, 79 Annual Parking Labels and 44 Sessional Parking Labels were issued to the media persons.

The Unit manages a Press Counter near the Press Gallery of Rajya Sabha. During the session period, one official of the unit is deputed to the Press Counter to provide parliamentary papers to the correspondents of both print and electronic media covering the proceedings of the Rajya Sabha. Copies of Parliamentary papers such as Bills, List of Business, List of Starred/Unstarred Questions, Statements made by the Ministers, Reports of the various Parliamentary Committees, Special Mentions, etc., were supplied/made available at the Press Counter during the sessions. Apart from this, various press releases and notices were also supplied to media persons through the Press Counter.

The Unit made arrangements for still photography of the following events:

- (i) Paying of floral tributes on 32 occasions in Central Hall on the birth anniversaries of National Leaders and former Speakers of Lok Sabha;
- (ii) Visit by Parliamentary Delegations on 26 February, 27 April, 15 June, 11 August, 05 October, 27 November, and 11 December, 2015;
- (iii) Call on by the Committee on Ethics, Andhra Pradesh Legislative Council with the Hon'ble Deputy Chairman, Rajya Sabha on 01.07.2015;

- (iv) Call on by the Speaker, Meghalaya Legislative Assembly with the Hon'ble Chairman, Rajya Sabha on 06.08.2015, call on by the delegation of Kerala with the Hon'ble Deputy Chairman, Rajya Sabha on 06.08.2015 and by the Speaker, West Bengal Legislative Assembly with the Hon'ble Chairman, Rajya Sabha on 07.08.2015;
- (v) Inaugural function of Residential Complex constructed for Members of Rajya Sabha at Talkatora Road on 24.04.2015 by Hon'ble Chairman, Rajya Sabha;
- (vi) Paying floral tribute at the statue of Pandit Govind Ballabh Pant on the occasion of his 128th Birth Anniversary on 10.09.2015 and at the statue of Dr. Rajendra Prasad on the occasion of his 131st Birth Anniversary on 03.12.2015 and Inauguration of Gymnasium/health club for Members of Rajya Sabha at Swajas Deluxe Complex inaugurated by Shri M. Venkaiah Naidu, Hon'ble Minister of Urban Development on 17.12.2015;
- (vii) Meeting of Secretary-General with the Parliamentary Delegation from Meshrano Jirga of the Afghan Parliament on 03.03.2015 and with the Parliamentary Delegation from Afghanistan on 07.10.2015;
- (viii) Interactive workshop for the officers of Ministries/Departments of Government of India to sensitize them about the procedures related to Parliamentary Business held on 03.11.2015; and
- (ix) Function of Mahaparinirvan Diwas of Dr. B.R. Ambedkar attended by Hon'ble Chairman, Rajya Sabha on 06.12.2015;

The Unit also did a large amount of liaison work with different news agencies, newspapers, correspondents of electronic and print media for giving wide publicity to the following activities and events that took place during the year:

- (i) Valedictory Remarks by the Hon'ble Chairman, Rajya Sabha on the conclusion of the 235th, 236th and 237th Session of Rajya Sabha;
- (ii) Statistical Information regarding the 234th, 235th, 236th and 237th Sessions of Rajya Sabha;
- (iii) Invited select media organisations to give media coverage to the call on the Hon'ble Chairman, Rajya Sabha by the Parliamentary Delegation from Russia on 26.02.2015;
- (iv) Invited select media organisations to cover the call on the Secretary-General, Rajya Sabha by the Parliamentary Delegation from Afghan Parliament on 03.03.2015;
- (v) Invited select media organisations to give media coverage to the Inaugural function of Residential Complex constructed for Members of Rajya Sabha at Talkatora Road by Hon'ble Chairman, Rajya Sabha on 24.04.2015;
- (vi) Invited select media organisations to cover the call on the Hon'ble Leader of Opposition, Rajya Sabha by a delegation of the Committee on Foreign Affairs, Defence and Security of the Senate of the Parliament of the Czech Republic on 27.04.2015;
- (vii) Invited select media organisations to give media coverage to the Press Conference by Sh. Ashwani Kumar, Chairman of S&T Committee on 09.01.2015, 13.05.2015 and 25.07.2015;
- (viii) Invited select media organisations to give media coverage to the call on the Hon'ble Chairman, Rajya Sabha by the Parliamentary Delegation from China on 15.06.2015;
- (ix) Invited select media organisations to give media coverage to the call on the Hon'ble Chairman, Rajya Sabha by the Committee on Ethics, Andhra Pradesh Legislative Council on 01.07.2015 and on the occasion of call on the Hon'ble Deputy Chairman, Rajya Sabha by a delegation of the Republic of Indonesia on 05.10.2015;

- (x) Invited select media organisations to cover the call on the Hon'ble Deputy Chairman, Rajya Sabha with the Speaker, Meghalaya Legislative Assembly on 06.08.2015 and with the Speaker of West Bengal Legislative Assembly on 07.08.2015;
- (xi) Invited select media organisations to cover the meeting of Secretary General, Rajya Sabha with the Parliamentary Delegation of Afghanistan on 07.10.2015;
- (xii) Invited select media organisations to cover the floral tribute function at the statue of Pandit Govind Ballabh Pant on the occasion of his 128th Birth Anniversary on 10.09.2015 and on the occasion of floral tribute function at the Statue of Dr. Rajendra Prasad on the occasion of his 131st Birth Anniversary on 03.12.2015;
- (xiii) Facilitated/Invited select media organisations to the lunch hosted by the Chairman, Rajya Sabha at his residence on 21.11.2015;
- (xiv) Invited select media organisations to cover the call on the Hon'ble Chairman, Rajya Sabha by the Parliamentary Delegation from the Republic of Slovenia on 27.11.2015;
- (xv) Invited select media organisations to cover the function of Mahaparinirvan Diwas of Dr. B.R. Ambedkar attended by the Hon'ble Chairman, Rajya Sabha on 06.12.2015;
- (xvi) Invited select media organisations to cover the interaction of Chairman, Rajya Sabha with the school children on 07.12.2015;
- (xvii) Invited select media organisations to cover the Press Conference of Committee on Personnel and Public Grievances on 07.12.2015, 10.12.2015 and on 18.12.2015; and
- (xviii) Invited select media organisations to give media coverage to the call on the Hon'ble Deputy Chairman, Rajya Sabha by the Indonesian Delegation on 11.12.2015;

The Media Advisory Committee of Rajya Sabha has four Office Bearers namely, Chairman, Vice-Chairman, Secretary and Joint Secretary appointed by the Hon'ble Chairman, Rajya Sabha from amongst the members of the Committee. The primary function of the Committee is to render advice to the Rajya Sabha Secretariat regarding admission of various media organisations to the Press Gallery of Rajya Sabha to enable them to cover the proceedings of the House. During the year, the Committee held one meeting. The Media, Education and Audio-Visual Unit provided secretarial assistance to the Committee which *inter alia* included preparing agenda for the meetings, issuing notices for the meetings, making necessary arrangements for lunches/refreshments for the meetings, preparation of minutes of the meetings and follow-up action on the recommendations of the Committee.

During the year, around 1400 SMSes were sent to journalists informing them about important parliamentary events. The Unit organised press conferences for the Chairman, Committee on Personnel, Public Grievances, Law and Justice on 7 December, 10 December and 18 December 2015; and for the Chairman, Committee on Science and Technology, Environment and Forests on 9 January, 13 May and 25 July, 2015.

The Unit issued Press communique regarding the summoning and prorogation of 235, 236, and 237 Sessions of Rajya Sabha during the year 2015. Press releases were also issued on the occasion of presentation of Committee reports and Press Conferences on, 28.04.2015, 30.07.2015, 13.08.2015, 07.12.2015 and on 21.12.2015. Press Release regarding inaugural function of Residential Complex constructed for Members of Rajya Sabha at Talkatora Road on 24.04.2015, regarding interactive workshop for the officers of Ministries/Departments of Government of India to sensitise them about the procedure related to Parliamentary business held on 03.11.2015 were issued. Press release regarding the rail accident of Bangalore-Ernakulam Intercity Express was issued by the Hon'ble Deputy Chairman, Rajya Sabha on 13.02.2015. Press release regarding cancellation of sitting of Rajya Sabha on 29.07.2015 was also issued by the Unit during the year 2015.

The work related to issuance of advertisements in various newspapers through DAVP has also been assigned to the Unit. Since DAVP decided to charge money from the non-paying clients, the unit has been entrusted with the work related to the monitoring the expenditure of the budget allocated for the advertisements through DAVP. Accordingly, the system of budget control and vetting of the advertisements for Committees and other Sections have started from the year 2015. In addition to the above, the Unit also processed bills for refreshment/photographs, etc. from time to time.

Committee Coordination Section

During the year 2015, the Committee Coordination Section dealt with a total number of 43 elections and 46 nominations of Members of Rajya Sabha to various Statutory Bodies/Committees. Accordingly, Notices of Motions for election/requests for nomination of Members of Rajya Sabha to the various Joint Parliamentary Committees/Statutory Bodies were processed and the specified number of Members got elected/nominated thereto. These included Committee on Public Accounts; Committee on Public Undertakings; Committee on the Welfare of Scheduled Castes and Scheduled Tribes; Committee on Welfare of Other Backward Castes; Joint Committee on Offices of Profit; Joint Committee on Salaries and Allowances of Members of Parliament; Committee on Empowerment of Women; Library Committee; Railway Convention Committee, Joint Committee on Food Management in Parliament House Complex; Committee on Security in Parliament House Complex; Committee on Installation of Portraits/Statues of National Leaders and Parliamentarians in Parliament House Complex; and Joint Parliamentary Committee on Maintenance of Heritage Character and Development of Parliament House Complex. Further, action for re-constitution of the Department-related Parliamentary Standing Committees (DPSCs) and nomination of Members of Rajya Sabha thereto as well as appointment of Chairpersons of eight DPSCs coming under the jurisdiction of Hon'ble Chairman, Rajya Sabha was initiated and the Committees were re-constituted *w.e.f.* 1 September 2015.

The re-constitution of the following Standing Committees of Rajya Sabha (House Committees) which were re-constituted *w.e.f.* 15 September 2014 was examined and it was decided to allow the Committees to continue their term till the biennial elections to Rajya Sabha are completed in 2016; Committee on Subordinate Legislation; Committee on Petitions; Committee on Government Assurances; Committee on Papers Laid on the Table; House Committee; Committee of Privileges; Business Advisory Committee; and Committee on Rules. Besides, the General Purposes Committee was also re-constituted *w.e.f.* 14 January 2015.

Requests from various Central Government agencies and State Governments seeking approval of Hon'ble Chairman, Rajya Sabha to the nomination of Members of Rajya Sabha to various Committees/Bodies constituted by them were received, examined and processed in accordance with the provisions contained in the Parliament (Prevention of Disqualification) Act, 1959 and other relevant Statutes. Wherever considered necessary, references were made to the Joint Committee on Offices of Profit for its opinion/recommendation in the light of which, cases were placed before the Chairman, Rajya Sabha for his consideration/orders. During the year, eight requests seeking approval of the Hon'ble Chairman, Rajya Sabha to the nomination of Members to various bodies as well as queries relating to 'Offices of Profit' were referred to the Joint Committee on Offices of Profit for its view/recommendation.

In addition, a total of 278 Reports/Statements of various Committees received from the Lok Sabha Secretariat were also laid on the Table of Rajya Sabha and 9 Reports were presented to the Hon'ble Chairman, Rajya Sabha during the inter-session period.

Simultaneous Interpretation Service

During the year 2015, the Interpretation Service provided interpretation facility in 69 sittings covering 4 sessions of the House. It also provided interpretation service in 241 meetings of the different Parliamentary Committees. The Service interpreted all the speeches made in the regional languages in the House into English/Hindi. The Service also prepared the verbatim translation of the speeches made in regional languages into English/Hindi for inclusion in the day's proceedings. Also, the service was called upon to render translation of

19 documents received from the Rajya Sabha Secretariat in regional languages into English/Hindi. Apart from this, the Service also compiled 14 Rulings given by the Chair during the year.

In addition, the Service also covered 6 meetings of the Consultative Committees attached to various Ministries. It also provided interpretation facility during the International Conference on Yoga, organised by the Department of AYUSH. The Service provided real time and urgent translation of the Independence Day speech of the Hon'ble Prime Minister into English on 15 August 2015. It also provided interpretation facility during the engagements of the Hon'ble Prime Minister with foreign dignitaries.

Editorial and Translation Service

The Editorial and Translation Service is responsible for translation (from English to Hindi and *vice-versa*), vetting, editing and finalisation of every paper, document and publication relating to the House, various committees of Parliament, Chairman's office and various sections of the Secretariat, editing and indexing of parliamentary debates and ensuring implementation of the provisions of the Official Languages Act, 1963. The Service is working through 11 Sections as under.

Translation Section-I

This section deals with the translation of Parliamentary papers directly related with the proceedings of the Rajya Sabha such as Papers laid on the Table (PLOT), List of Business (LOB)/Revised List of Business, Parliamentary Bulletins Part-I & Part-II, Private Members' Bills, Amendments to Government and Private Members' Bills, Motions, Resolutions, Notices of Calling Attention, Half-an-Hour Discussion, various Publications of the Secretariat, Speeches and Messages of the Hon'ble Chairman and Deputy Chairman, Notifications, Tender Notices, Advertisements, Press Releases, RTIs, Memoranda, Disciplinary proceedings, etc. The MANTRA software, which is a translation tool jointly developed by the Rajya Sabha Secretariat and C-DAC, Pune, is being used to translate Bulletin Part-I, PLOT, LOB during Session. At present, this Section is also using the tool for translation of Bulletin Part-II on experimental basis under MANTRA Rajya Sabha Project Phase-II. The computerised diary and dispatch package was continuously used and updated throughout the year. 'Translation Section-Daily Papers' Software developed by the National Informatics Centre (NIC) for uploading Hindi version of LOB, PLOT and Bulletin Part-I and Part-II on the Rajya Sabha Website, was updated on regular basis.

The Section translated, vetted and finalised total 25387 pages during the year 2015, with the break-up details as, parliamentary papers: 11492 pages, RTIs/Notifications/Orders/Memoranda/miscellaneous work: 10324 pages, Publications: 3156 pages and Speeches of Hon'ble Vice-President of India/Chairman, Rajya Sabha and Deputy Chairman, Rajya Sabha: 415 pages.

Translation (Committee-I) Section

This Section provides Hindi version of the Committee Reports, Action Taken Reports (ARTs), Notices, Agenda Papers, Minutes of the Meetings, Memoranda, Press Releases, Questionnaires, Tour Programmes, Letters, Opening Remarks for the Chairman, RTIs, Items & Formulae, Draft List of Business (LOB) items, Notes and Publications. This Section looks after Hindi translation work of 11 committees of Rajya Sabha namely, the Committee on Human Resource Development, Committee on Home Affairs, Committee on Industry, Committee on Transport, Tourism and Culture, Committee on Subordinate Legislation, Committee on Petitions, Committee on Provision of Computer Equipment to Members of Rajya Sabha, Committee on Members of Parliament Local Area Development Scheme, General Purposes Committee, Business Advisory Committee, Committee Co-ordination.

Apart from the above, the reports of *ad-hoc* Committees when constituted are also received from time to time for translation. Besides, this Section also provides English version of various papers such as letters, representations/memoranda, etc. received by the Parliamentary Committees in Hindi language. During the year 2015, total number of pages received for translation was 9749, out of which there were 92 Committee Reports consisting 6999 pages. All these papers were translated, vetted and finalised with the help of other Sections of the Editorial and Translation Service.

Before the commencement of each Session of Parliament, a Circular under the heading 'Translation of Parliamentary Committee Reports' seeking cooperation and compliance by the Parliamentary Committees of Rajya Sabha on the Guidelines contained therein and 'Outcome Circular' providing a report on the said compliance was posted on the Rajya Sabha Intranet.

Translation (Committee-II) Section

This Section provides Hindi version of Committee Reports, ATRs, Notices, Agenda Papers, Minutes of the Meetings, Memoranda, Press Releases, Questionnaires, Tour Programmes, Letters, Opening Remarks for the Chairman, RTIs, Items & Formulae, Draft LOB items, Notes and Publications pertaining to the ten (10) Committees of Rajya Sabha namely, Committee on Commerce, Committee on Science and Technology, Environment and Forests, Committee on Health and Family Welfare, Committee on Personnel, Public Grievances, Law and Justice, Committee on Government Assurances, Committee on Papers Laid on the Table, Committee on Ethics, House Committee, Committee of Privileges and Committee on Rules.

Apart from these, the reports of *ad-hoc* Committees when constituted are also received from time to time for translation. Besides, this Section also provides English version of various papers such as letters, representations/memoranda, etc. received by the Parliamentary Committees in Hindi language. During the year 2015, total number of pages received for translation was 12,985, out of which there were 63 Committee Reports consisting of 8691 pages. All the papers were translated, vetted and finalised with the help of other Sections of the Editorial and Translation Service.

Before the commencement of each Session of Parliament, a Circular under the heading. 'Translation of Parliamentary Committee Reports' seeking cooperation and compliance by the Parliamentary Committees of Rajya Sabha on the Guidelines contained therein and 'Outcome Circular' providing a report on the said compliance was posted on the Rajya Sabha Intranet.

Translation Section-II

This Section has been entrusted mainly with the task of providing Hindi translation of the Starred and Unstarred Question Lists to the Question Branch. During the inter-session periods, it also assists other Sections of the Editorial and Translation Service in translation and vetting of Debates, Committee Reports and Notices of Questions originally received in Hindi, etc.

During the year 2015, translation of 1020 Starred Questions, 10660 Unstarred Questions and vetting of 1020 Starred Questions and 10660 Unstarred Questions was undertaken. Further, 3091 Notices of questions originally received in Hindi were translated and 2972 questions were vetted. Ballots of Question (Hindi Version) of 184 pages were also prepared. Errata to Question Lists of 132 pages were issued and corrections were carried out in 96 Question Lists at proof stage. English version of Statistical Information of 93 pages were translated into Hindi and vetted. Bulletins Part-II relating to Questions of 151 pages were translated and vetted. Translation and vetting of 12 pages of Short Notice Questions was also done. Translation of 3241 pages of debates and vetting of 3638 pages of debates was done. 472 pages of Committee Reports were translated and 88 pages were vetted. 1406 pages of Master copy of Debates were prepared. 40 pages of Rules of Procedure related to Rajya Sabha Questions and answers were translated and vetted. 32 pages of miscellaneous work were also translated and vetted.

Translation (OIH) Section

This Section has been entrusted mainly with the task of providing translation of Notices of Questions originally received in Hindi. During the session and inter-session periods, this Section also assists other Sections of the Editorial and Translation Service in translation and vetting of Debates, Committee Reports and other miscellaneous work.

Translation and vetting of 5436 Questions originally received in Hindi (OIH) was done during the year. Further, translation of 1227 and vetting of 2652 Listed Questions was undertaken during the year 2015. This

Section also assisted other Sections of the Editorial and translation Service by translating 73 pages of Committee Reports, vetting of 887 pages of debates and also by vetting of 67 pages of Subject Pamphlets.

Editing (English) Section

The Section deals with the job of editing of floor version of Rajya Sabha Debates or 'Official Reports' of the Rajya Sabha which are the full reports of the day-to-day proceedings of the Rajya Sabha. During the year 2015, the Section sent 22 Debates of the 233rd Session, 18 Debates, out of total 19 Debates, of the 234th Session to the Printing Section for publication. In addition to this, appendices and indices to Debates are also prepared in the Section. The Appendices of the 233rd Session and Indices to debates of the 232nd and 233rd Sessions were sent for publication during the said year.

Editing (Hindi) Section

Editing (Hindi) Section is primarily dealing with the verbatim translation of Rajya Sabha Debates in Hindi, preparation of Master copies of the Edited Debates and also preparation of Hindi version of Alphabetical Lists of Members of Rajya Sabha and Lists of Council of Ministers.

During the year 2015, Editing (Hindi) Section sent 22 Debates of the 229th Session, to Printing Section after completing them in all respects. The Debates of the 230th Session were at different stages of translation/ vetting and finalisation. Alphabetical List of Members of Rajya Sabha and List of Council of Ministers were also updated at the commencement of each session of the year. Apart from this, the Section also uploaded 09 CDs of the 228th Session, 04 CDs of the 229th Session on the Hindi website of Rajya Sabha Secretariat after receiving the same from Printing Section. In addition to it, the Section also extended assistance to other Sections of the Editorial and Translation Service particularly during the Session periods as per the urgency of work in those Sections.

English Debates Section

This Section has been entrusted mainly with the work of preparing English version of Rajya Sabha Debates. During the year 2015, the Section assisted Editing (Hindi) Section by vetting 10 Master copies of Debates and vetting of 637 pages of Parliamentary Debates, Translation-II Section by translating 33 Unstarred Questions and by vetting 523 Unstarred Questions, Translation (OIH) Section by translating 55 Questions and vetting of 165 Questions and Translation (Committee-II) Section by translating 17 pages of Reports during the period.

Rajbhasha Prabhag

During the year 2015, *Hindi Pakhwara* was organised by *Rajbhasha Prabhag* in the Secretariat from 14 to 28 September, 2015 with a view to promote interest in Hindi and encourage the use of Hindi among officers and staff of the Secretariat in their official functioning. To mark this occasion, various competitions were organised for officers/staff of the Secretariat and the winners in these competitions were suitably awarded with cash incentives and certificates. *Rajbhasha Shield* was also awarded to Establishment (Accounts) & Budget Section for doing maximum work in Hindi during September 2014 to August 2015. The 10th issue of the in-house magazine *Nutan Pratibimb* was published and released on the occasion of Prize Distribution ceremony of *Hindi Pakhwara* on 28 September 2015. Quarterly Progress Reports were collected from all Sections of the Secretariat and on the basis of grading of these reports, three Sections, namely Committee Section (Commerce), Committee Section (S&T) and Committee Section (Petitions) were given Certificate of Excellence. Review Report of Quarterly Progress Reports received during October 2013 to September 2014 was prepared and presented in the 21st meeting of *Rajbhasha Karyanvayan Samiti* held on 16.4.2015. The 22nd meeting of *Rajbhasha Karyanvayan Samiti* was held on 26.8.2015. Inspection of all sections of the Secretariat was done to assess the official work done by them in Hindi and the report prepared in this regard was presented in the 22nd meeting of *Rajbhasha Karyanvayan Samiti*. The Proposal for organising 6th meeting of Hindi Salahkar Samiti of Rajya Sabha Secretariat was submitted which is under consideration of the Hon'ble Chairman, Rajya Sabha.

Digitization and Hindi Web Updation Cell

During the year 2015, Official Debates of the Rajya Sabha (floor version) of the 232nd to 233rd Sessions were digitized and uploaded on the Web Portal for Debates (<http://rsdebate.nic.in>) with user-friendly search facility. The Portal of Debates now contains all the debates from the 1st Session to the 233rd Session. Under the drive to identify technical errors in the database of Debates Portal, around 7695 entries of meta-data were reviewed and 312 incorrect entries were got rectified through NIC.

All the dynamic as well as static links and web pages on Hindi Website of Rajya Sabha were regularly updated and contents received in Hindi from the concerned Sections were promptly uploaded in accordance with the provisions of Website Quality Manual. Sustained efforts were made to present an updated mirror Hindi version of English website of Rajya Sabha Secretariat. Technical errors faced during updation of data on Hindi website through various applications were also got rectified through NIC.

Besides the above-mentioned regular work, the Cell also extended help to other Sections of E&T Service for translation/vetting of 263 Unstarred Questions/OIH Questions, translation of 54 pages of various Committee Reports, translation/vetting of 17 pages of miscellaneous papers of Translation Section-I and Rajbhasha Prabhat and typing of 23 pages for Rajbhasha Prabhat during their exigencies.

Synopsis Section

The Synopsis Section is entrusted with the job of preparing Synopsis. During the 234th, 235th, 236th and 237th Sessions held in 2015, the Synopsis Section issued Synopsis/Supplements in CRC form of the day-to-day proceedings of the Rajya Sabha containing 845 pages in English and 912 pages in Hindi covering 69 sittings of the Rajya Sabha. Content Lists containing 68 pages in English and 71 pages in Hindi for the 233rd, 234th, 235th and 236th Sessions were also brought out by the Synopsis Section. Synopsis in Hindi and English was also uploaded on the Rajya Sabha Website on daily basis during the Sessions.

In addition to the above work, the Section shared the work of other Sections of the Editorial and Translation Service, namely Editing (Hindi) Section, Translation Section-II, Translation (OIH) Section, Translation (Committees) Section-I and Translation (Committees) Section-II in reviewing and vetting the Parliamentary Debates, Parliamentary Questions and Committee Reports.

As part of a continuing new initiative, software named 'MANTRA-Rajya Sabha Software for the Synopsis Section' is being developed jointly by the Synopsis Section, Editorial and Translation Service (Rajya Sabha Secretariat) and C-DAC, Pune for assisting the Synopsis writers in preparing Synopsis in English and its translation into Hindi. Its alpha version was made available and was tested during the 234th, 235th, 236th and 237th Sessions. Further enhancements in the software are being carried out by the C-DAC.

Verbatim Reporting Service

During the year 2015, the Verbatim Reporting Service provided verbatim reports of all the sittings of the 234th, 235th, 236th and 237th Sessions of Rajya Sabha. The proceedings were uploaded and made available on the internet on a day-to-day basis. The Verbatim Reporting Service also covered 229 meetings of various Committees and provided verbatim reports of the proceedings of the Committee meetings well in time to facilitate the Committees to prepare their Reports. It also covered the Hon'ble Chairman's meeting with Leaders of All Political Parties. The Service also provided verbatim reports of the proceedings of 14 meetings of Cadre Review Committee. It also covered the 'Workshop on Procedure for Parliamentary Business for Ministries'.

Words and Expressions which were found unparliamentary or derogatory were put up to the Presiding Officer through Secretary-General for expunction and after obtaining the orders, such 'Expunged Data' was provided to the Media Unit, Rajya Sabha Secretariat, on daily basis during the Session period. For ensuring correct reporting of the proceedings of the House, the Service rendered assistance to Press/Media representatives, as was necessary, through the Media Unit. Also, assistance was given to the Staff, Sections, various Ministries,

MPs and Ministers by supplying the copies of desired Verbatim Proceedings. Apart from this, the Service assisted in ensuring that Expunctions/Not Recorded portions, ordered by the Chair, were correctly carried out in the DVD/VCDs of the House proceedings prepared by the Lobby Office. Members desirous of having their Urdu speeches reproduced in Persian script were provided with the same, in addition to Devnagari script during Session period.

During the year, the Verbatim Reporting Service also rendered, on loan basis, reporting services for the Conference of Vice-Chancellors of Central Universities, Conference of Governors, Meeting of Directors of Indian Institutes of Science, Education & Research and Indian Institute of Science, Conference of Chairmen, Board of Governors and Directors of IITs and Conference of Directors of NITs held at Rashtrapati Bhawan. In addition to this, it also provided its services for covering the speech of the hon'ble Prime Minister from the ramparts of Red Fort on the Independence Day.

As requested by Personnel Section, the Verbatim Reporting Service provided its services for recording the proceedings of Judges Enquiry Committee and for recruitment to certain posts in the RSTV. Services were also provided to Recruitment Section of Rajya Sabha and Joint Recruitment Cell of Lok Sabha Secretariat for recruitment of various posts. Also, the Verbatim Reporting Service held competitive examination in Hindi typewriting during Hindi Pakhwara.

RAJYA SABHA SECRETARIAT

(As on 03.11.2016)

Main responsibilities of the Officers of the Rajya Sabha Secretariat

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri Shumsher K. Sheriff, Secretary-General 2303-4695 2301-7355 2301-8676 2379-2940 (Fax) 2303-4142 (PHA) 2301-5557 (PHA)	<i>Parliamentary Adviser to the Hon'ble Chairman, Rajya Sabha and through him to the House. Administrative Head of the Secretariat of Rajya Sabha and overall in-charge of all administrative and executive functions on behalf of and in the name of the Chairman</i>
Dr. D. B. Singh, Secretary 2303-4206 2301-2592 2301-5585 (Fax)	<i>Personnel Section; Estt. (General) Section; Committee Section (MPLADS); Committee Section (PPG); Recruitment Cell; Rajya Sabha Television Channel; Any other work assigned</i>
Shri P. P. K. Ramacharyulu, Additional Secretary (Q) 2303-4212 2379-3412 2301-4948 (Fax)	<i>Questions Branch; Committee Co-ordination; Committee Section (HA); Committee Section (H&FW); Any other work assigned</i>
Shri Mukul Pande, Additional Secretary (L) 2303-4693 2301-8044 2309-3965	<i>Legislative Section; Bill Office; IT Section; Committee on Provision of Computer Equipment to Members of Rajya Sabha; Parliament Security Service; Table Office; Notice Office; Lobby Office; Committee Section (Government Assurances); Any other work assigned</i>
Sh. S. N. Sahu, Joint Secretary (LR) 2303-4557 2301-2550 2379-2812 (Fax)	<i>Library, Reference, Research, Documentation and Information Service (Units 1 to 3 & 5 to 8); Any other work assigned</i>
Shri S. K. Verma, Joint Secretary & Financial Adviser and Appellate Authority 2303-4202 2301-1805 2301-1245 (Fax)	<i>Pay & Accounts Office; Estt. (Accounts) & Budget Section; Committee Section (Commerce); Finance Cell; All files dealing with financial matters involving expenditure beyond Rs. 1 lakh; Appellate Authority; Finance Cell; Any other work assigned</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri A.K. Singh, Joint Secretary (MA) 2303-4240 2301-3158 2309-3550 (Tele-Fax)	<i>M.A. Section including House Committee; Committee Section (COPLLOT); Committee Section (Industry); G.A. Section; O&M Section; Distribution Branch; Stores Section; Training Cell; Conference & Protocol Section; Any other work assigned</i>
Shri C.S. Mishra, Joint Secretary (E&T) 2303-4239 2301-6431 2309-3160 (Tele-Fax)	<i>Editorial & Translation Service; Any other work assigned</i>
Shri Choudhury Ramakanta Das, Joint Secretary (I) 2303-4456 2309-3559 2301-3927 (Tele-Fax)	<i>Simultaneous Interpretation Service; Any other work assigned</i>
Shri M.K. Khan, Joint Secretary (MSA) 2303-4047 2309-3715 2379-4328 (Tele-Fax)	<i>MS&A Branch; Committee Section (S&T); Committee Section (Petitions); Committee Section (Ethics); Any other work assigned</i>
Shri J.G. Negi, Joint Secretary (P&P) 2303-4261 2309-3194 2309-2213 (Tele-Fax)	<i>Printing and Publications Service; Committee Section (Subordinate Legislation); Committee Section (T&T); Welfare Unit; Any other work assigned</i>
Shri K.P. Singh, Joint Secretary (HRD) 2303-4056 2379-2852 2379-3563 (Tele-Fax)	<i>Committee Section (HRD); Stenographer's Pool; Press & Media (Unit 4 of LARRDIS); Work relating to Dr. S. Radhakrishnan Chair and Rajya Sabha Fellowships; Committee Section (PPG); Any other work assigned</i>
Shri Jagdish Kumar, Joint Secretary (Q) 2303-4061 2309-2148 2301-2007 (Tele-Fax)	<i>Question Branch; O & M Section; Sales and Archives Section; Rajya Sabha Forum on Panchayati Raj (Additional Charge); Any other work assigned</i>
Shri Rohtas, Joint Secretary (T) 2303-4668 2301-2083 2309-3554 (Tele-Fax)	<i>Table Office; Notice Office; Lobby Office; Any other work assigned</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri Ashok Kumar Anand, Joint Secretary (R) 2303-5454	<i>Verbatim Reporting Service; Any other work assigned</i>
Shri J. Sundriyal, Director (GA) 2303-4543 2309-2309	<i>GA. Section</i>
Smt. Sunita Sekaran, Director (PPG) 2303-4063 2309-2147	<i>Committee Section (PPG); Committee Section (Ethics)</i>
Shri S.K. Tripathi, Director (L) 2303-4967 2309-2163	<i>Bill Office; Committee Section (Govt. Assurances); Legislative Section</i>
Shri A.K. Gandhi, Director (Comm) 2303-4216 2301-6806	<i>Committee Section (Commerce); Question Branch (One Group); Committee Co-ordination Section</i>
Shri Pradeep Chaturvedi, Director	<i>-on deputation-</i>
Shri Vimal Kumar, Director (HA) 2303-5109 2309-3928	<i>Committee Section (HA); Committee Section (COPLOT); IT Section (H&S)</i>
Shri M.C. Tiwari, Director (Com-I) 2303-4201 2301-6014	<i>Committee Section (Subordinate Legislation); Committee Section (MPLADS); Committee Section (HRD)</i>
Shri S. Jason, Director (C&P) 2303-4327 2301-2522	<i>Conference & Protocol Section; Training Cell</i>
Shri Arun Sharma, Director (Q) & CPIO 2303-5368 2301-4850	<i>Question Branch (One group); CPIO</i>
Smt. M. Sasilekha Nair, Director (G) 2303-4541 2309-2155	<i>Estt. (General) Section; M.A. Section; Committee Section (Industry)</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri D.K. Mishra, Director (E) 2303-5410 2301-4957	<i>Estt. (A/cs) & Budget Section; Finance Cell</i>
Shri K. Sudhakaran, Director (T) 2303-5445 2309-2047	<i>Table Office; Lobby Office; Notice Office</i>
Shri V.S.P. Singh, Director (MSA) 2303-5411 2379-2819	<i>MS&A Branch; Question Branch (One Group)</i>
Shri Swarabji B., Director (T&T) & Web Supervisor 2303-4252 2309-2150	<i>Committee Section (T&T); Distribution Branch; Web Supervisor</i>
Smt. Arpana Mendiratta, Director (H&FW) 2303-4084 2309-3089	<i>Committee Section (H&FW); Sales & Archives Section; Question Branch (One Group)</i>
Shri Trilok Nath Pandey, Joint Director (Q) 2303-5429	<i>Question Branch (One Group); Committee Co-ordination Section</i>
Shri Rakesh Prasad, Joint Director (Q-III) 2303-5425	<i>Question Branch (One Group); Recruitment Cell; Rajya Sabha Forum on Panchayati Raj (Additional Charge)</i>
Shri Rajiv Srivastava, Joint Director (F) 2303-5444	<i>Finance Cell</i>
Shri Rakesh Naithani, Joint Director (Petitions) 2303-5257	<i>Committee Section (Petitions)</i>
Shri K.N. Earendra Kumar, Joint Director (E) 2303-5447	<i>Estt. (A/Cs) & Budget Section</i>
Shri D.K. Juneja, Joint Director (Rectt-II) 2303-5431	<i>Recruitment Cell</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri Shashi Bhushan, Joint Director (IT) 2303-5448	<i>IT Section (H&S); Question Branch (One Group)</i>
Shri P. Narayanan, Pay & Accounts Officer 2303-5459	<i>Pay & Accounts Office</i>
Dr. (Smt.) Subhashree Panigrahi, Joint Director (HA) 2303-4292	<i>Committee Section (HA)</i>
Shri Ajaya Kumar Mallick, Joint Director (GA) 2303-4093	<i>GA. Section; Stores Section</i>
Shri Ravinder Kumar, Joint Director (Trg) 2303-5187	<i>Training Cell</i>
Shri A.K. Sahoo, Joint Director (PPG) 2303-5365	<i>Committee Section (PPG)</i>
Shri Vinay Shankar Singh, Joint Director (HRD) & CAPIO 2303-5446	<i>Committee Section (HRD)</i>
Shri S.C. Dixit, Joint Director (MS&A) 2303-4540	<i>MS & A Branch</i>
Shri Narmadeshwar Prasad, Joint Director (S&T) 2303-5432	<i>Committee Section (S&T); Committee Section (Petitions)</i>
Shri S. Rangarajan, Joint Director (P) 2303-4014	<i>Personnel Section</i>
Shri Sameer Suryapani, Joint Director (COPLLOT) 2303-5415	<i>Committee Section (COPLLOT)</i>
Shri Prem Singh, Joint Director (MA) 2303-5583	<i>M.A. Section</i>
Shri Roshan Lal, Joint Director (Stores) 2303-4353	<i>Stores Section</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Kum. S. Pankajavalli, Joint Director (S&A) 2303-4163	<i>Sales & Archives Section</i>
Shri Ravindra Singh Rawat, Joint Director (Com-I) 2303-5254	<i>Committee Section (Subordinate Legislation); Committee Section (Govt. Assurances)</i>
Shri Rakesh Anand, Joint Director (COSL) 2303-5556	<i>Committee Section (Subordinate Legislation)</i>
Shri Sanjeev Chandra, Joint Director (RTI) 2303-5433	<i>RTI Cell; Question Branch (One Group)</i>
Shri Jayant Kumar Mallick, Joint Director (Ind.) 2303-5364	<i>Committee Section (Industry)</i>
Shri Girija Shankar Prasad, Joint Director (O & M) 2303-5428	<i>O&M Section</i>
Shri Narendra Kumar, Joint Director (Comm) 2303-4057	<i>Committee Section (Commerce)</i>
Shri B.M.S. Rana, Joint Director (G) 2303-5308	<i>Estt. (General) Section; Committee Section (Ethics)</i>
Shri Rajendra Prasad Tiwari, Joint Director (MPLADS) 2303-5434	<i>Committee Section (MPLADS); Committee Section (Government Assurances)</i>
Shri Dinesh Singh, Joint Director (H&FW) 2303-5581	<i>Committee Section (H&FW)</i>
Shri Vinoy Kumar Pathak, Joint Director (Q-IV) & Welfare Officer 2303-5427	<i>Welfare Unit; Question Branch (One Group)</i>
Shri Rajendra Prasad Shukla, Joint Director 2303-4598	<i>LAFEAS</i>
Shri S.D. Nautiyal, Director (LARRDIS) 2372-4702 2301-4745	<i>Library, Reference, Research, Documentation & Information Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri Raghav P. Dash, Director (LARRDIS) 2372-4701 2372-4744	<i>Library, Reference, Research, Documentation & Information Service</i>
Shri Pawan Kumar, Director (LARRDIS) 2372-4703 2372-4746	<i>Library, Reference, Research, Documentation and Information Service</i>
Shri D.S. Prasanna Kumar, Joint Director (LARRDIS) 2372-4705	<i>Library, Reference, Research, Documentation and Information Service</i>
Dr. (Smt.) Rosey Sailo Damodaran, Joint Director (LARRDIS) 2372-4704	<i>Library, Reference, Research, Documentation and Information Service</i>
Shri R.K. Sahoo, Joint Director (LARRDIS) 2372-4707	<i>Library, Reference, Research, Documentation and Information Service</i>
Shri Narender Kumar, Joint Director (RSTV) 2303-4053	<i>Rajya Sabha Television Channel</i>
Smt. Meena Kandwal, Joint Director (LARRDIS) 2372-4711	<i>Library, Reference, Research, Documentation and Information Service</i>
Smt. Vandana Singh, Joint Director (LARRDIS) 2372-4709	<i>Library, Reference, Research, Documentation and Information Service</i>
Smt. Nirmala Bhatt, Director (Reporting) 2303-4068	<i>Verbatim Reporting Service</i>
Kum. Manjeet Kaur Sethi, Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Shri Vimal Kumar, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Smt. Girija Prakash, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Smt. Meena Pandey, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Smt. Sangeeta Chawala, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Shri Tara Datt Bhatt, Joint Director (Reporting) 2303-4068 2303-4775	<i>Verbatim Reporting Service</i>
Shri K.G. Grampurohit, Joint Director (Reporting) 2303-4080 2303-4731	<i>Verbatim Reporting Service</i>
Shri Kishori Lal, Joint Director (Reporting)	<i>Verbatim Reporting Service</i>
Smt. Selvi Kennedy, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Shri Gyanendra Singh, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Shri Ajit Singh Chalia, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Shri N. Babu Rao, Joint Director (Reporting) 2303-4397 2303-4731	<i>Verbatim Reporting Service</i>
Shri Udham Singh Yadav, Joint Director (Reporting) 2303-4397 2303-4731	<i>Verbatim Reporting Service</i>
Smt. Parveen Kaul, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri Pradeep Bhatt, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Smt. Lata Prakash, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Ms. S. Kalaichelvi, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Shri Hitendra Kumar, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Shri Kamal Sikri, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Shri Gurvinder Singh Popli, Joint Director (Reporting) 2303-4775 2303-4068	<i>Verbatim Reporting Service</i>
Shri Sunil Kumar, Joint Director (Reporting) 2303-4080 2303-4731	<i>Verbatim Reporting Service</i>
Shri Yashpal Singh Rawat, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Shri Vinod Kumar, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Shri Arun Kumar Gupta, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Ms. Sadhna Kumari, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Shri Prem Shankar Verma, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Shri Vinay Kumar, Joint Director (Reporting) 2303-4731 2303-4080	<i>Verbatim Reporting Service</i>
Smt. Usha Dhingra, Director (PSSS) 2303-4842 2301-2567	<i>Private Secretaries and Stenographic Service</i>
Smt. Suman Ahuja, Joint Director (PSSS) 2303-4699	<i>Private Secretaries and Stenographic Service</i>
Smt. Parvathy Venkitachalam, Joint Director (PSSS) 2302-4128	<i>Private Secretaries and Stenographic Service</i>
Smt. Saroj Bala Rikh, Joint Director (PSSS) 2303-4121	<i>Private Secretaries and Stenographic Service</i>
Smt. Shefali Gupta, Joint Director (PSSS) 2303-4120	<i>Private Secretaries and Stenographic Service</i>
Smt. Manju Aggarwal, Joint Director (PSSS) 2303-4842 2301-2567	<i>Private Secretaries and Stenographic Service</i>
Shri Anil Kumar, Joint Director (PSSS)	<i>-on deputation-</i>
Smt. Madhu Rajput, Joint Director (PSSS) 2303-4124	<i>Private Secretaries and Stenographic Service</i>
Shri Badruddin, Joint Director (PSSS)	<i>-on deputation-</i>
Smt. Sunita Batheja, Joint Director (PSSS) 2303-4706	<i>Private Secretaries and Stenographic Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Smt. Sangita Sharma, Joint Director (PSSS) 2303-5410 2301-4957	<i>Private Secretaries and Stenographic Service</i>
Smt. Anuradha Sharma, Joint Director (PSSS) 2303-4898	<i>Private Secretaries and Stenographic Service</i>
Shri Komal Bhatnagar, Joint Director (PSSS) 2303-4123	<i>Private Secretaries and Stenographic Service</i>
Smt. Urmil Saini, Joint Director (PSSS) 2303-4063	<i>Private Secretaries and Stenographic Service</i>
Kum. Madhu Sharma, Joint Director (PSSS) 2303-4240 2301-3158	<i>Private Secretaries and Stenographic Service</i>
Smt. Suman Mala Thakur Director (Interpretation) 2303-4618 2303-4725 2309-4291	<i>Simultaneous Interpretation Service</i>
Smt. Nishi Chadha, Director (Interpretation) 2303-4725 2303-4618 2309-4935	<i>Simultaneous Interpretation Service</i>
Shri Joe Mathew, Joint Director (Interpretation) 2303-4725 2303-4618	<i>Simultaneous Interpretation Service</i>
Shri K.S. Somashekhar, Joint Director (Interpretation) 2303-4725 2303-4618	<i>Simultaneous Interpretation Service</i>
Shri Vinod Kumar Tyagi, Joint Director (Interpretation) 2303-4725 2303-4618	<i>Simultaneous Interpretation Service</i>
Smt. Kusum Sudhir, Joint Director (Interpretation) 2303-4572 2303-4565	<i>Simultaneous Interpretation Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Smt. Nupur Goswami, Joint Director (Interpretation) 2303-4618 2303-4725	<i>Simultaneous Interpretation Service</i>
Shri Babu Ram, Joint Director (Interpretation) 2303-4565 2303-4572	<i>Simultaneous Interpretation Service</i>
Shri Ashok Kumar Birla, Joint Director (Interpretation) 2303-4565 2303-4572	<i>Simultaneous Interpretation Service</i>
Shri Krishna Menon, Joint Director (Interpretation) 2303-4725 2303-4618	<i>Simultaneous Interpretation Service</i>
Dr. Sumanta Kumar Bhowmick, Joint Director (Interpretation) 2303-4725 2303-4618	<i>Simultaneous Interpretation Service</i>
Shri Sanjay Vatsa, Joint Director (Interpretation)	<i>-on deputation-</i>
Shri Manoj Kumar Hasija, Joint Director (Interpretation) 2303-5400	<i>Simultaneous Interpretation Service</i>
Shri Manjul Kumar Pandey, Joint Director (Interpretation) 2303-4725 2303-4618	<i>Simultaneous Interpretation Service</i>
Shri Kamlesh Kumar Mishra, Joint Director (Interpretation) 2303-4565	<i>Simultaneous Interpretation Service</i>
Shri Rana Dharendra Pratap Yadav, Joint Director (Interpretation) 2303-4565	<i>Simultaneous Interpretation Service</i>
Shri Birendra Kumar, Director (E&T) 2372-4754 2372-4742 2373-7862 (Tele-Fax)	<i>Editorial & Translation Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Smt. Sulakshana Sharma, Director (E&T) 2373-4756 2373-4743 2372-7862 (Tele-Fax)	<i>Editorial & Translation Service</i>
Shri R.S. Bisht, Joint Director (E&T) 2372-4706	<i>Editorial & Translation Service</i>
Smt. Suchitra Sanyal, Joint Director (E&T) 2372-4764	<i>Editorial & Translation Service</i>
Shri B.B. Dwivedi, Joint Director (E&T) 2372-4708	<i>Editorial & Translation Service</i>
Smt. Punam Sahni, Joint Director (E&T) 2303-5456	<i>Editorial & Translation Service</i>
Shri Dinesh Chandra Sharma, Joint Director (E&T) 2372-4759	<i>Editorial & Translation Service</i>
Shri Subhash Chander, Joint Director (E&T) 2372-4755	<i>Editorial & Translation Service</i>
Shri Sanjay Kumar Khursija, Joint Director (E&T) 2303-4191 2309-2871	<i>Editorial & Translation Service</i>
Shri Prem Kumar, Joint Director (E&T) 2372-4758	<i>Editorial & Translation Service</i>
Shri Devendra Yadav, Director (Security) 2303-5054 2303-5215 2301-1218	<i>Parliament Security Service</i>
Shri Rajeev Sharma, Joint Director (Security) 2303-4780 2301-7827 (Tele-Fax)	<i>Parliament Security Service</i>
Shri Sunil Shokeen, Joint Director (Security) 2303-5565	<i>Parliament Security Service</i>

Name, Designation & Official Telephone Nos.	Main Responsibility
Shri Dharam Bir Sharma, Joint Director (Security) 2303-4646	<i>Parliament Security Service</i>
Shri Shajee Augusteen, Joint Director (Security) 2303-4685 2303-4114	<i>Parliament Security Service</i>
Shri Dharmendra Kumar Gautam, Joint Director (Security) 2303-5077 2301-1370 (Tele-Fax)	<i>Parliament Security Service</i>
Shri J.M. Bhardwaj, Joint Director (Security- Technical) 2303-4483	<i>Parliament Security Service</i>
Shri Neeraj Tewari, Joint Director (Security) 2303-4722	<i>Parliament Security Service</i>
Shri Surinder Singh, Joint Director (Security) 2303-5654	<i>Parliament Security Service</i>
Shri Niladri Sarkar, Joint Director (Security) 2303-5598 2301-1485 (Tele-Fax)	<i>Parliament Security Service</i>
Shri Pawan Kumar Singh, Joint Director (Security) 2303-4646	<i>Parliament Security Service</i>
Shri Jai Gopal Kookna, Joint Director (Security) 2303-4028	<i>Parliament Security Service</i>

Do you want more information on Rajya Sabha?

For more information readers may like to refer to the following publications:

1. Rules of Procedure and Conduct of Business in the Council of States
2. Rajya Sabha At Work
3. Rajya Sabha Practice & Procedure Series (1-21)
4. An Introduction to Parliament of India

These publications can be purchased from the Sales Counter, Rajya Sabha Secretariat, Parliament House Reception Office, New Delhi (Tel.: 23034360) and also from the Executive Officer, Sales and Archives Section, Rajya Sabha Secretariat, Room No.002, Parliament House Annexe, New Delhi-110001 (Tel.: 23034160).

Information regarding Rajya Sabha is also available on the Internet at <http://parliamentofindia.nic.in> and <http://rajyasabha.nic.in>